

I. STATEMENT OF ADEQUATE NOTICE

McAlister read the statement of adequate notice:

- In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of the regular meeting of the Board of Trustees was provided in the following manner:
- On August 3, 2026 advance written notice of the August 18, 2026 regular meeting was emailed to all persons who requested such notices, posted on the Board of Trustees website, the Public Notices page on the Atlantic Cape website, and the College’s Calendar, emailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Commissioners of Atlantic and Cape May counties, and posted in the Press of Atlantic City on December 20, 2025 and the Cape May County Herald on December 17, 2025.

II. FLAG SALUTE

- Chairperson Money asked everyone to rise for the flag salute.

III. ROLL CALL

- McAlister provided a roll call for Board members and marked others in attendance on the telephone.

Board Members:

- X Ellen Byrne
- ✓ Flora Castillo
- ✓ Christina Clemans
- ✓ Dr. Thomas Dawson
- X Dr. Judith DeStefano
- ✓ Ambrose Gray (arrived 6:16 p.m.)
- ✓ Michael Heston
- ✓ Dr. Harvey Kesselman
- ✓ Monica Kyle
- ✓ Daniel Money
- ✓ Donald Parker
- ✓ Barbara Stafford-Jones
- ✓ Maria Ivette Torres
- ✓ Brigitte White

Legal Counsel:

- X Will Donio, Esq.
- ✓ Katlin Trout, Esq.

Public in Attendance:

- X Bonnie Lindaw, Atlantic County Chief Financial Officer
- ✓ Caitlynne Goodlett, guest of Dr. Abreu

College Personnel:

- ✓ Dr. Jason Abreu, President
- ✓ Laura Batchelor, Chief Marketing Officer
- ✓ Dr. Natalie Devonish, Vice President of Student Affairs and Enrollment Management
- ✓ Leslie Jamison, Chief Financial Officer
- ✓ Dr. Josette Katz, Senior Vice President, Academic Affairs
- ✓ Jean McAlister, Chief of Staff and Chief Advancement Officer
- ✓ Dr. Vanessa O’Brien-McMasters, Vice President, Institutional Effectiveness and Chief Strategy Officer
- ✓ John Piazza, Chief Information Officer
- ✓ Dominic Sambucci, Chief Business Officer

Faculty and Staff in Attendance:

- ✓ Lizbeth Castro-James, Director of Worthington Atlantic City Campus & Community Outreach
- ✓ Tim Cwik, Division Chair of Aviation
- ✓ Cheryl Garwood, Specialist, Bursar’s Office
- ✓ Krista McConnell, Director of Cape May County Campus & Community Outreach

- ✓ Caesar Niglio, Director, Enterprise Applications, Info Tech Services, ACCCEA President
- ✓ Chris Mularz, Advancement Officer/Associate Director, Atlantic Cape Foundation
- ✓ Michelle Perkins, Director, Instructional Technology, ACCCOSAP President
- ✓ Rosemary Reidy, Executive Assistant, Office of the President & Board of Trustees
- ✓ Chris Vallese, Technical Solutions Engineer

IV. CALL TO ORDER

- Chairperson Money called the meeting to order at 6:10PM on August 18, 2026 at the Mays Landing Campus.
- Chairperson Money welcomed the new alumni trustee, Michael Heston, to the Board of Trustees.

V. President's Report

- Dr. Abreu reflected on his first 50 days in office, highlighting the dedication of the College's employees, the support of the Board, and the value of community partnerships. He noted Atlantic Cape's \$315 million economic impact on the region, celebrated achievements such as the largest practical nursing graduating class to date, and discussed efforts to strengthen relationships with students, employers, and elected officials. The report also introduced his "Listen, Learn, Lead" 100-day framework and reaffirmed the College's focus on student success, engagement, and operational efficiency as it plans for future growth and strategic priorities.
- Dr. Vanessa O'Brien-McMasters presented the inside the college presentation on "Areas of Focus for Academic Year 2026-2027."

VI. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

- No comments from the public on agenda items.

VII. CONSENT RESOLUTIONS

- McAlister read the following consent resolutions.

Res. #1 Regular Session Minutes (June 23, 2026).

Res. #3-Rev.

Personnel Action

Appointments: **Ellis Bonds**, appointed to the position of Assistant Director Student Engagement, Student Affairs/Student Engagement, effective August 24, 2026, at an annual salary of \$70,889; **Shayne Crowley**, appointed to the position of Student Engagement Specialist, Student Affairs/Student Engagement, effective August 24, 2026, at an annual salary of \$43,621; **David Tarr**, appointed to the position of Manager, Science Laboratories, Academic Affairs, effective August 24, 2026 at an annual salary of \$53,016.

Transfers: **Kathryn Hagel**, transferred to the position of Center of Student Success Office Coordinator, Student Affairs and Enrollment Management, effective August 24, 2026, at her current salary of \$45,146.

Res. #3A

To acknowledge Mr. Royal's accomplishments and 38 years of dedication to Atlantic Cape Community College and extend our sincerest condolences to Mr. Royal's loved ones.

Res. #3B**Retirement of Leslie Atherholt, Specialist Student Financial Accounts**

To acknowledge the retirement of **Leslie Atherholt**, Specialist Student Financial Accounts, effective October 1, 2026.

Res. #11**Adjunct Pay Increase**

To approve an increase to \$810 per contact hour for adjuncts and \$845 per contact hour for senior adjuncts, respectively, effective August 31, 2026.

Res. #5-Rev.**Award of Bids**

Number	Item and Vendor Information	Amount
Bid Exempt #1148 REV.	One-Stop – Atlantic City Campus Chapter 12 Funds	\$242,440.00
	Spiegle Architectural Group, Inc. Hamilton, NJ	
Bid Exempt #1293	Laptops for Student Laptop Loan Program Pilot Atlantic Cape Foundation (MGM Resorts) (Grant Funded)	\$29,000.00 (not to exceed)
	Amazon Business Seattle, WA	
Bid Exempt #1294	Comcast Internet Services Institutional Funds	\$148,500.00 (not to exceed)
	Comcast Corporation – Business Services Philadelphia, PA	
Bid Exempt #1296	Omnigo Software Annual Subscription Renewal Institutional Funds	\$18,761.43
	Omnigo Software, LLC St. Louis, MO	
Bid Exempt #1298	Fire Protection Services Institutional Funds	\$93,000.00
	Johnson Controls Fire Protection LP Horsham, PA	

Number	Item and Vendor Information	Amount
Bid Exempt #1299	Honeywell HVAC/Mechanical Controls Upgrade for Mays Landing Campus Chapter 12 Funds	\$460,000.00 (not to exceed)
	Honeywell International Mt. Laurel, NJ	
	Total:	\$991,701.43

Res. #9

**Authorization of Snow Removal and Ice Management Services
Evergreen Consolidated, LLC
Egg Harbor City, NJ**

To approve the authorization of a contract to Evergreen Consolidated, LLC for snow removal and ice control services for the 2026–2027 season.

Res. #10

**Authorizing the Award of Contract for Aviation Operational Services
Signature Energy Card Services LLC
Orlando, FL**

To approve the authorization of a contract with Signature Energy Card Services LLC., for aviation operational services for FY27.

Res. #107-Rev.

**Authorization of a Contract for Insurance with Gallagher Student Health & Special Risk for
Student and Athletic Accident and Non-Credit Insurance**

To approve the authorization of a revised contract with Gallagher Student Health & Special Risk, increasing the contract amount from \$6,520 to \$8,150 for NJCAA Catastrophic Coverage for the previously approved contract term.

Res. #6

**New Jersey Department of Labor and Workforce Development (NJDOL)
Digital Literacy Training Grant Program**

To approve the acceptance of a grant award up to \$1,000,000 over the grant term from the New Jersey Department of Labor and Workforce Development (NJDOL) for the Digital Literacy Training Grant Program.

Res. #7

**Achieving the Dream (ATD)
DFW Analysis and Exemplars in Two-Year Institutions Initiative**

To approve the application and, if awarded, accept up to \$8,000 over the term of the grant from Achieving the Dream (ATD) for the DFW Analysis and Exemplars in Two-Year Institutions Initiative.

Res. #8**New Jersey Council of County Colleges (NJCCC) Harvesting Community to Expand Opportunity: Building Community Connections to Expand Food Access Throughout New Jersey**

To approve the application, and, if awarded, accept an allocation of up to \$10,000 over the term of the grant from the New Jersey Council of County Colleges for the Harvesting Community to Expand Opportunity: Building Community Connections to Expand Food Access Throughout New Jersey initiative.

Res. #12**NJ Office of the Secretary of Higher Education (OSHE)
Hunger-Free Campus Grant FY27**

To approve the application, and, if awarded, to accept up to \$50,000 from the New Jersey Office of the Secretary of Higher Education for the Hunger-Free Campus Grant Program.

Res. #13 Executive Session.

- Trustee Kesselman asked to remove Bid Exempt #1295, Bid Exempt #1297, and Bid Exempt #1300 from Resolution #5.
- Chairperson Money noted that these Bid Exempts were added to the Regular agenda as Resolutions #5A, Resolution #5B, and Resolution #5C respectively.
- Trustee Parker motioned to approve the Consent Resolutions with changes; Trustee Dawson seconded. Motion carried.

VIII. BUDGET REPORT

- Trustee Kyle reported under Resolution #2 and Resolution #4– Regular Resolutions.

IX. REGULAR RESOLUTIONS**Res. #2** FY26 Draft Financial Statement for twelve months ended June 30, 2026.

- Trustee Kyle stated the following:
 - As of August 3, 2026, the College has earned 99.2% of budgeted revenues and expended 98.9% of budgeted expenditures.
 - The fiscal year closing is in process, and the net margin will be determined once the final adjustments and audit are complete.
 - The audit entrance conference took place at the Budget Finance and Audit Committee (BFA). The auditors will begin enrollment fieldwork in late September.
- Trustee Kyle motioned to approve Resolution #2; Trustee Torres seconded. Motion carried.

Res. #4 FY27 Financial Statement for one month ended July 31, 2026.

- Trustee Kyle stated the following:
 - As of this report, the College has earned 10.97% of budgeted revenues and expended 15.79% of budgeted expenditures.
 - FY27 Summer enrollment is 596 credits below the budgeted goal of 10,723, or -5.6%. Summer tuition revenue is (\$59,392) below budget.
 - Despite the summer tuition shortfall, revenue is tracking 7.4% higher than FY26 due to Aviation program fees and overall tuition and fee rate increases.

- Expenses are 29.3% higher compared to the same period last year due to insurance payment and earlier voucher processing.
- Healthcare costs are tracking higher than the prior year.
- Trustee Castillo motioned to approve Resolution #4; Trustee Gray seconded. Motion carried.

Res. #83-Rev. to approve the establishment of the Aviation Flight Training and related Course Fees, commencing with the fall session FY 2027.

- Trustee Kyle stated the following:
 - This revision sets the Aviation Course fees, effective for fall FY2027, which were listed as TBD on the original resolution. There were no changes to the flight training course fees for the summer 2026.
- Trustee Kyle motioned to approve Resolution #83-Rev.; Trustee Dawson seconded. Motion carried.

Res. #5A to approve Bid Exempt #1295 Library Resources Subscription Renewal, Institutional Funds and Perkins Grant Funds (Partially Grant Funded), VALE-NJ (NJ Edge), Newark, NJ, \$45,232.29.

- Trustee Parker motioned to approve Resolution #5A; Trustee Torres seconded; Trustee Kesselman abstained from Resolution #5A. Motion carried.

Res. #5B to Bid Exempt #1297 Armed Guard Security Services, Institutional Funds, Allied Universal Security Services, Conshohocken, PA, \$38.07 per hour (not to exceed \$370,000.00).

- Trustee Parker motioned to approve Resolution #5B; Trustee White seconded; Trustee Kesselman abstained from Resolution #5B. Motion carried.

Res. #5C to approve Bid Exempt #1300 Architectural and Engineering Design Work – Atlantic City Campus, Strengthening Community Colleges Training Grant and Chapter 12 Funds, WATG (formerly SOSH) Architects, Atlantic City, NJ, \$45,000.00 (not to exceed).

- Trustee Parker motioned to approve Resolution #5C; Trustee Castillo seconded; Trustee Kesselman abstained from Resolution #5C. Motion carried.

X. COMMITTEE REPORTS

PERSONNEL AND BOARD DEVELOPMENT

- Trustee Dawson: no report.

XI. FOUNDATION REPORT

- Trustee Heston reported: The Foundation's 21st annual *ScrambleFore Scholarships* golf tournament will be held on October 2 at Cape May National Golf Course. The event is expected to surpass \$1 million in scholarship funding raised over its history.
- Additionally, the Restaurant Gala is scheduled for March 31, 2027, at Harrah's Waterfront Conference Center (rescheduled from April 1). The event will honor Kevin Scull, General Manager of Golden Nugget Atlantic City and a graduate of the college's Academy of Culinary Arts, in recognition of his accomplishments and support of Atlantic Cape.

XII. OTHER BUSINESS

- Chairperson Money shared that the Board's FY2026 Self-Assessment will be conducted by the Association of Community College Trustees (ACCT). The assessment will begin on August 31 and conclude on September 21, covering the period of July 1, 2025, through June 30, 2026. Board

members will receive the evaluation via confidential email, and all responses will remain confidential. Results of the Board Self-Assessment will be discussed during the Board Retreat.

- The Board Retreat is scheduled for Saturday, November 21 from 9:00 a.m. to 4:00 p.m. on the Mays Landing Campus. Additional details will be provided at a later date.
- Chairperson Money also advised that Dr. Michele Campagna, Chairperson of the Middle States Commission, will conduct a preliminary campus visit on Monday, November 23. During her visit, the Board is expected to meet with her from 8:45 a.m. to 9:30 a.m.

XIII. COMMENTS FROM THE PUBLIC

- Caesar Niglio, President of the ACCCEA, welcomed Dr. Abreu to Atlantic Cape, shared that he had been invited to attend the first Executive Committee meeting with union leadership this fall, reported continued progress in contract negotiations, and noted the union's participation in New Student Orientation at all three campuses with plans to engage in Welcome Back Week activities this semester.

XIV. ADJOURNMENT

- At 6:48 PM, Trustee Parker motioned to adjourn the meeting; Trustee Torres seconded. Motion carried.

Report of the President

Board of Trustees Meeting | August 2026

Presented by:

Dr. Jason Abreu
President



SEE WHERE
ATLANTIC CAPE
CAN TAKE YOU.



President's Remarks

Introduction

- **Board Agenda and Materials**
 - Lightcast Economic Study – Atlantic Cape's Factsheet
 - Lightcast Economic Study – Atlantic Cape's Infographic
 - Communicator for July & August
- **President's Report**
- **First 100 Day Report**
- **Report of the NJ Council of County Colleges**
- **Inside the College Presentation – Areas of Focus**

Practical Nursing Ceremony



Community Meet & Greets



Meeting with Elected Officials

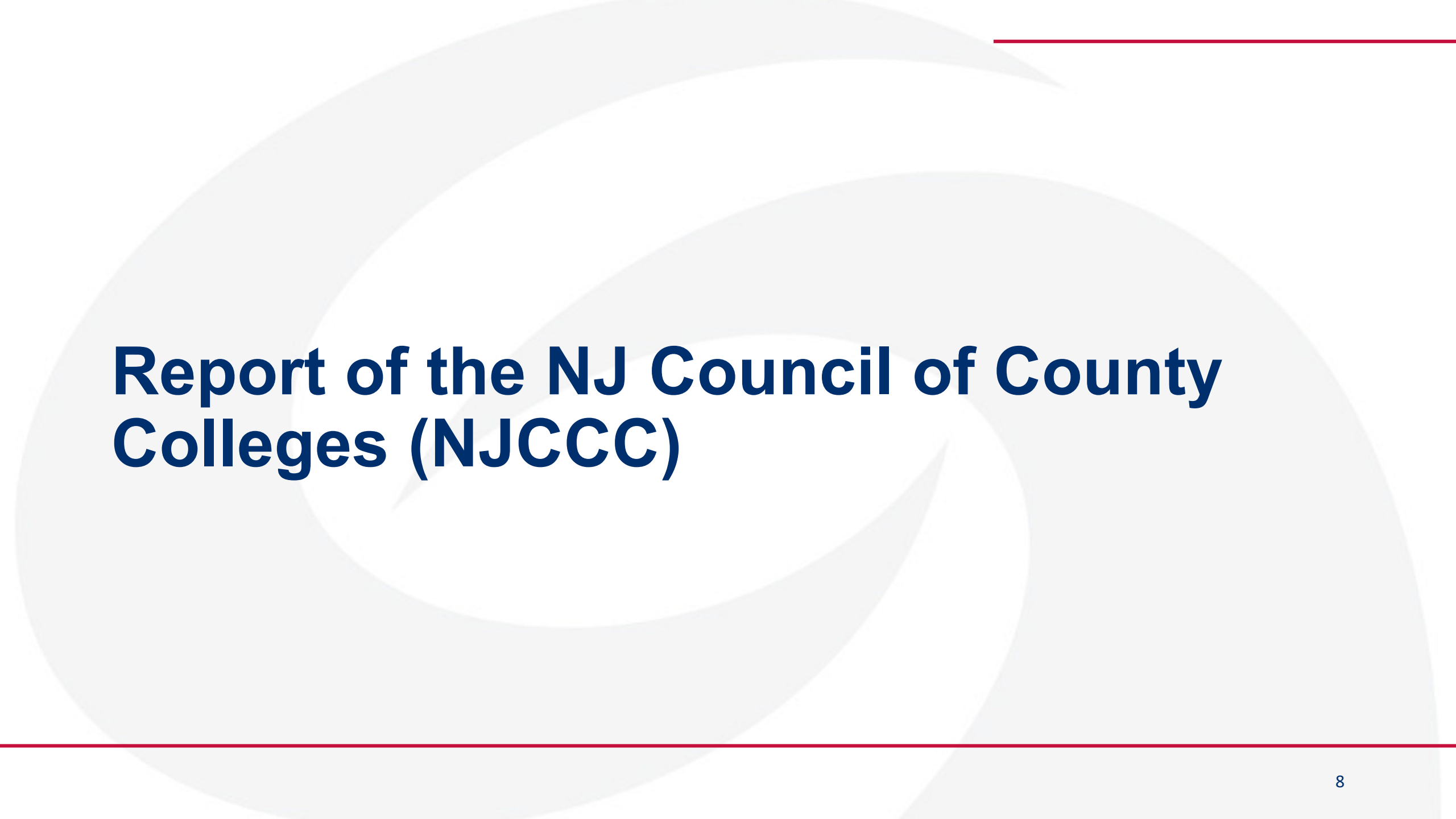


First 100 Days Report



LISTEN
LEARN
LEAD

Dr. Jason Abreu, President
First 100 Days Plan



Report of the NJ Council of County Colleges (NJCCCC)

Report of the NJ Council of County Colleges

Meetings

- Welcome with Dr. Aaron Fichtner, President, NJCCC (July 13th)
- NJ School Employees' Health Benefits Program (SEHBP) (August 5th)
- NJ CC President's Convening (September 5th)

Updates

- Reach out by all 18 NJ CC Presidents
- Council's Health Insurance Task Force: SEHBP Solutions and Options – Dominic Sambucci, Chief Business Officer & Leslie Jamison, Chief Financial Officer
- Funding Formula



Inside the College Presentation

Areas of Focus for Academic Year 2026-2027

Board of Trustees Meetings | August 2026

Presented by:

Dr. Vanessa O'Brien-McMasters

Vice President of Institutional Effectiveness; Chief Strategy Officer



Strategic Context

The College's mission, vision, and values provide the foundation for Academic Year 2026-2027 (AY26-27) planning.

Mission

Inclusive, accessible, and equitable educational programs and services that transform lives and empower students to meet academic, social, and career goals while supporting the diverse needs of our community.



Vision

Innovative and student-centered learning; responsive to academic and workforce needs; seamless pathways for student growth and success; and a caring institution serving the region.



Values



STUDENT-CENTERED

Remove barriers to maximize student success.



RESPECT

Celebrate and value a diverse equitable and inclusive culture.



INTEGRITY

Responsible and ethical use of resources.



EXCELLENCE

Provide the highest quality programs and services.



COLLABORATION

Nurture academic, business, industry, and community partnerships.

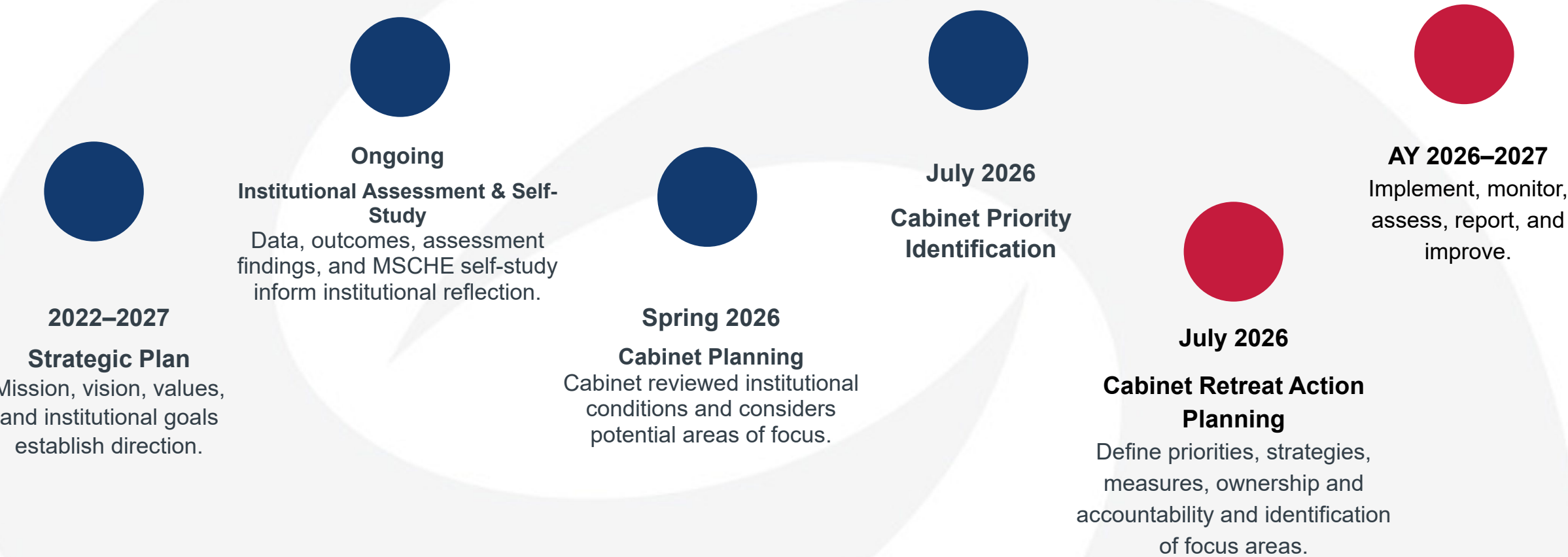


INNOVATION

Encourage creativity, flexibility, and change.

How the Work is Progressing

A clear path connects the 2022–2027 Strategic Plan to Academic Year 2026-2027 action planning and implementation.



One Strategic Framework, Three Focus Areas



Focus Area: Student Success

Where can we enhance and strengthen the student experience?

Priority Points

- Enrollment Conversion
- Momentum
- Retention
- Progression
- Completion

Action Steps

- Review Student Journey
- Address Alignment Supports
- Establish Early Alerts
- Reimagine Cross-Functional Teams

Measurements

- Course Success Rates
- Survey Responses
- Outcome Metrics
- Student Employability

Focus Area: Engagement

How can we build a stronger connection for the college community?

Priority Points

- Belonging & Affinity
- Communication
- Responsiveness
- Participation
- Value of Connection

Action Steps

- Community Outreach Efforts
- President's Advisory Council
- New Employee Welcome
- College to Home Visits
- Connection for Belonging

Measurements

- Satisfaction Surveys
- Retention – Students & Employees
- Partnership Agreements
- Campus Utilization Rates

Focus Area: Operational Efficiency

How can we ensure processes and procedures are efficient?

Priority Points

- Inquiry to Student Process
- Technology & AI Enhancements
- Workflows
- Business Continuity Plan
- Response Rates & Times

Action Steps

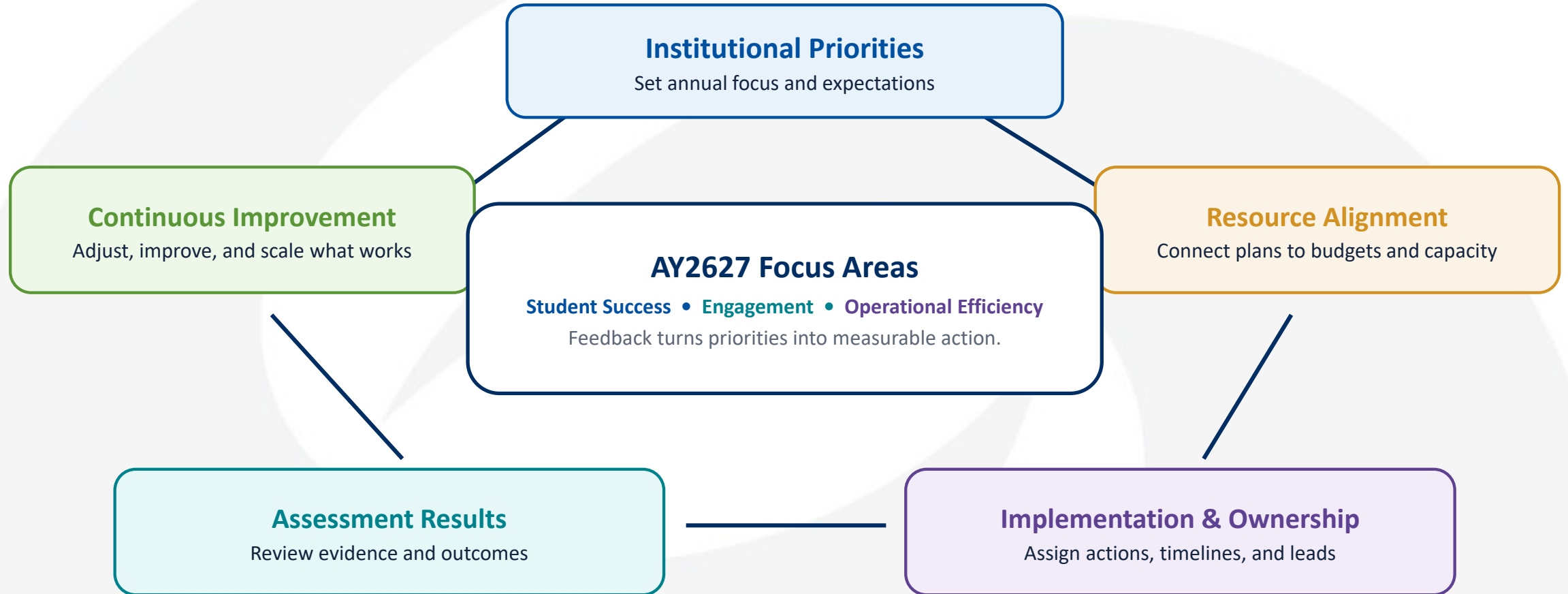
- Assess Calendars
- Technology Integrations
- Development of AI Taskforce
- Executive Leadership Action Plans
- Budgeting and Resource Alignment

Measurements

- Approval of Plans
- Feasibility Assessments
- Data-Informed Usage
- Utilization Rates – Services & Budget
- Turn-Around Times

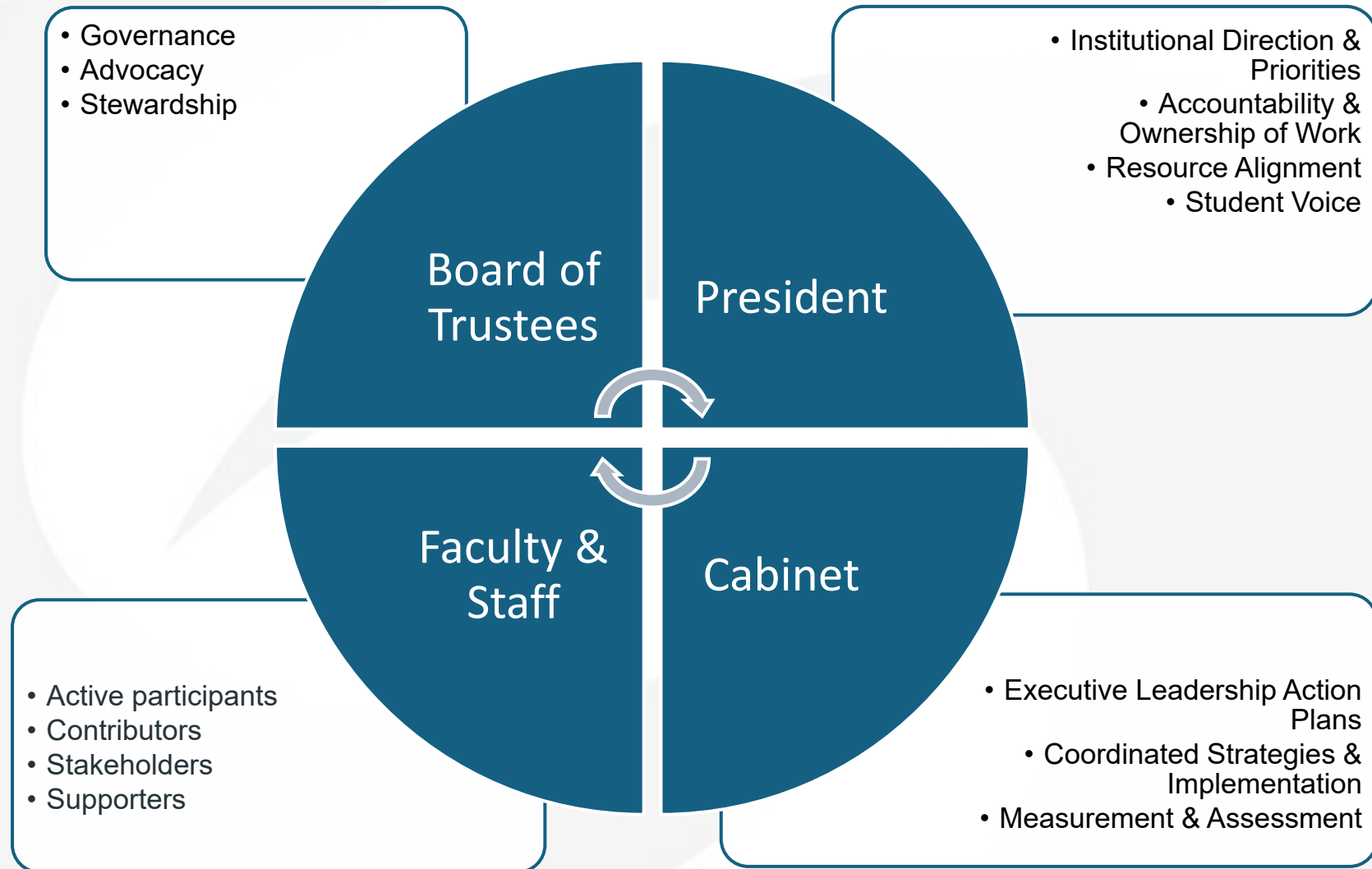
Reinforcing Action and Accountability

A disciplined feedback loop connects planning, budgeting, implementation, assessment, and improvement.



Accountability requires ownership, measurements, timelines, reporting, and resource stewardship.

Shared Commitment



From Planning to Progress

Atlantic Cape is creating a shared leadership framework that connects strategy, action, evidence, and accountability.

- **Mission provides the purpose.**
- **Strategy provides the direction.**
- **Collaboration creates shared ownership.**
- **Accountability turns priorities into results.**

Success will be realized by the clarity of our commitments, shared action with measurable impact.

Closing Remarks



Mission, Vision &
Values

2022-2027
Strategic Plan

2026-2027 Focus
Areas