

I. STATEMENT OF ADEQUATE NOTICE

McAlister read the statement of adequate notice:

- In compliance with the “Open Public Meetings Act” of the State of New Jersey, adequate notice of the regular meeting of the Board of Trustees was provided in the following manner:
- On June 1, 2026 advance written notice of the June 23, 2026 regular meeting was emailed to all persons who requested such notices, posted on the Board of Trustees website, the Public Notices page on the Atlantic Cape website, and the College’s Calendar, emailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Commissioners of Atlantic and Cape May counties, and posted in the Press of Atlantic City on December 20, 2025 and the Cape May County Herald on December 17, 2025.

II. FLAG SALUTE

- Chairperson Money asked everyone to rise for the flag salute.

III. ROLL CALL

- McAlister provided a roll call for Board members and marked others in attendance on the telephone.

Board Members:

- X Ellen Byrne
- ✓ Flora Castillo
- ✓ Christina Clemans
- ✓ Dr. Thomas Dawson
- X Dr. Judith DeStefano
- ✓ Ambrose Gray
- ✓ Dr. Harvey Kesselman (phone)
- ✓ Monica Kyle
- ✓ Priya Momi (phone)
- ✓ Daniel Money
- ✓ Donald Parker
- ✓ Barbara Stafford-Jones (phone)
- ✓ Maria Ivette Torres
- ✓ Brigitte White

Legal Counsel:

- ✓ Will Donio, Esq.

Public in Attendance:

- ✓ Bonnie Lindaw, Atlantic County
Chief Financial Officer

Guests in Attendance:

- ✓ Jeanine Smith, guest of William
“Bill” Smith
- ✓ Michael Heston
- ✓ Michael Guinane

Students in Attendance:

- ✓ Colleen Cromwell

College Personnel:

- ✓ Dr. Barbara Gaba, President
- ✓ Laura Batchelor, Chief Marketing Officer
- ✓ Lizbeth Castro-James, Director of Worthington Atlantic City
Campus & Community Outreach
- ✓ Dr. Natalie Devonish, Vice President of Student Affairs and
Enrollment Management
- ✓ Leslie Jamison, Chief Financial Officer
- ✓ Dr. Josette Katz, Senior Vice President, Academic Affairs
- ✓ Jean McAlister, Chief of Staff and Chief Advancement Officer
- ✓ Krista McConnell, Director of Cape May County Campus &
Community Outreach
- ✓ Dr. Vanessa O’Brien-McMasters, Vice President, Institutional
Effectiveness and Chief Strategy Officer
- ✓ John Piazza, Chief Information Officer
- ✓ Dominic Sambucci, Chief Business Officer

Faculty and Staff in Attendance:

- ✓ Kyle Delessio, Security Office I
- ✓ Cheryl Garwood, Specialist, Bursar’s Office
- ✓ Lynette Ingram, Counselor III, TLC Member
- ✓ Marcia Kleinz, NJEA
- ✓ Caesar Niglio, Director, Enterprise Applications, Info Tech
Services, ACCCEA President
- ✓ Victor Moreno, Student Affairs Project & Operations Lead

- ✓ Chris Mularz, Advancement Officer/Associate Director, Foundation
- ✓ John Ordille, Security Officer
- ✓ Michelle Perkins, Director, Instructional Technology, ACCCOSAP President
- ✓ Rosemary Reidy, Executive Assistant, Office of the President & Board of Trustees
- ✓ William “Bill” Smith, Sergeant of Security, and Interim Security Captain and Emergency Operations Coordinator
- ✓ Chris Vallese, Technical Solutions Engineer

IV. CALL TO ORDER

- Chairperson Money called the meeting to order at 6:00PM on June 23, 2026 at the Mays Landing Campus.

V. HONORARY RESOLUTIONS

Res. #133A

Retirement of William “Bill” Smith, Sergeant of Security, and Interim Security Captain and Emergency Operations Coordinator

To acknowledge the retirement of **William “Bill” Smith**, Sergeant of Security, and Interim Security Captain and Emergency Operations Coordinator, effective July 1, 2026.

- Trustee Castillo motioned to approve Resolution #133A; Trustee Parker seconded. Motion carried.
- Bill reflected on his time at the College, describing it as a wonderful experience, and said he will cherish the many memories he made throughout his career. He expressed sincere gratitude for the opportunity to be part of Atlantic Cape.

Res. #133B

Retirement of Dr. Barbara Gaba, 9th President of Atlantic Cape Community College

To acknowledge the retirement of **Dr. Barbara Gaba**, 9th President of Atlantic Cape Community College, effective July 1, 2026.

- Trustee Torres motioned to approve Resolution #133B; Trustee Castillo seconded. Motion carried.
- Dr. Gaba thanked the Board of Trustees for the recognition and reflected on the privilege of serving as President of Atlantic Cape. She expressed appreciation for the Board’s unwavering support during her tenure and recognized the dedication of the College’s faculty and staff in helping to move the institution forward.

Res. #133C

Recognition of Priya Momi, Alumni Trustee

To recognize **Trustee Priya Momi** for her service to the Board of Trustees, the Atlantic Cape Foundation Board, and the students of Atlantic Cape, and wish her well in her future endeavors.

- Trustee Parker motioned to approve Resolution #133C; Trustee Clemans seconded. Motion carried.

- Trustee Momi thanked the Board for recognizing her service to the College. She expressed her appreciation for the opportunity and stated that it had been an honor to serve on the Board of Trustees.
- Trustee Kesselman expressed it was an honor to serve alongside with Trustee Momi and wished her well in her future endeavors.

VI. President's Report

- Chairperson Money congratulated Dr. Gaba for being recognized by the New Jersey Council of County Colleges during their *Opportunity in Action Summit* held in Atlantic City earlier this month.
- Dr. Gaba shared major achievements this spring, including the graduation of 872 students, successful completion of a federal civil rights compliance review, strong Dual Credit enrollment growth, and extensive community outreach across Atlantic and Cape May counties. The report also highlighted student success, workforce and community partnerships, and student athlete achievements.
- Dr. Gaba presented a video featuring the College's 59th Commencement Ceremony to the Board of Trustees.

VII. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

- No comments from the public on agenda items.

VIII. CONSENT RESOLUTIONS

- McAlister read the following consent resolutions.

Res. #132 Regular Session Minutes (May 19, 2026).

Res. #133

Personnel Action

Appointments: **Carlos Chism**, appointed to the position of Assistant Professor of English, Academic Affairs, effective August 31, 2026, at an annual salary of \$64,377; **Cheron Cooley**, appointed to the position of Department Chair of Practical Nursing, Academic Affairs, effective August 31, 2026, at an annual salary of \$64,377; **Stuart Hemphill**, appointed to the position of Assistant Professor of the Academic English Language Program (ESL), Academic Affairs, effective August 31, 2026, at an annual salary of \$64,377; **Frank Gioia**, appointed to the position of Assistant Professor of Social Science, Academic Affairs, effective August 31, 2026, at an annual salary of \$64,377; **Kristina Milburn**, appointed to the position of Student Services Specialist, Student Affairs, effective July 1, 2026, at an annual salary of \$43,621; **Shannon Vane**, appointed to the position of Assistant Professor of Nursing, Academic Affairs, effective August 31, 2026, at an annual salary of \$64,377.

Extension: **Jessica Gustafson**, Mental Health/Basic Needs Specialist, Center for Student Success, to December 31, 2026 at her current annual salary (grant funded).

Faculty Promotions: **Carolyn Coulter**, from Associate Professor to Professor of Sociology, Academic Affairs, effective August 31, 2026, at an annual salary of \$85,649; **Neera Desai**, from Associate Professor to Professor of Mathematics, Academic Affairs, effective August 31, 2026, at an annual salary of \$85,890; **Laurie Lemons**, from Associate Professor to Professor of Chemistry, Academic Affairs, effective August 31, 2026, at an annual salary of \$85,649; **Judith Otterburn-Martinez**, promoted to Department Chair for English & World Languages, Academic Affairs, effective June 29, 2026, at her current annual salary with semester stipends and a reduced faculty load.

Salary Adjustment: **Tasha Rivera**, Director of the One-Stop Enrollment and Recruitment, increase of annual salary from \$81,380 to \$87,076 effective June 29, 2026.

Res. #153

Policy Updates

Policy No. 513 *Institutional Review Board (IRB) Compliance*

To approve the revisions to Policy No. 513 *Institutional Review Board (IRB) Compliance*.

Res. #143

**Resolution Supporting Second Amendment to Agreement between the Atlantic County Improvement Authority and the Inlet Community Development Corporation
Atlantic County Improvement Authority (ACIA)
Egg Harbor Township, NJ**

To acknowledge the Second Amendment to the Agreement between the Atlantic County Improvement Authority and Inlet Community Development Corporation concerning the Home Rehabilitation and Façade Program for qualifying homeowners within the Inlet target area of Atlantic City.

Res. #135

Award of Bids

Number	Item and Vendor Information	Amount
Bid Exempt #1279	New Jersey Council of Community Colleges - Fiscal 2027 Institutional Funds New Jersey Council of County Colleges Trenton, NJ	\$50,264.00
Bid Exempt #1280	Air Traffic Control Simulator Expansion and Equipment NJ Air Traffic Collegiate Training Initiative (Grant Funded) Adacel Systems, Inc. Orlando, FL	\$450,000.00 (not to exceed)
Bid Exempt #1281	Air Traffic Control Simulator Equipment and Support NJ Air Traffic Collegiate Training Initiative (Grant Funded) UFA, Inc. Woburn, MA	\$475,000.00 (not to exceed)
Bid Exempt #1282	Wolfram Mathematica Academic Site License Agreement Institutional Funds Wolfram Research, Inc. Champaign, IL	\$51,063.44
Bid Exempt #1283	Lease of Cessna 172SP Aircraft for Aviation Instruction Institutional Funds Christiansen Aviation, Inc. Tulsa, OK	\$54,000.00 (minimum)

Number	Item and Vendor Information	Amount
Bid Exempt #1284	Lease of Cessna 172SP and Cessna 172R Aircrafts for Aviation Instruction Institutional Funds Christiansen Aviation, Inc. Tulsa, OK	\$57,960.00 (minimum)
Bid Exempt #1285	Air Traffic Consulting and Deliverables FY27 NJ Air Traffic Collegiate Training Initiative (Grant Funded) Precision ATC Winchester, VA	\$60,000.00 (not to exceed)
Bid Exempt #1286	Vinyl Chloride Delineation and LSRP Services Chapter 12 and Institutional Funds RT Environmental Services, Inc. King of Prussia, PA	\$32,645.00
Bid Exempt #1287	Verkada Security Camera Upgrades, Licensing, and Maintenance Services Chapter 12 and Institutional Funds Ocean Computer Group Matawan, NJ	\$60,142.12
Bid Exempt #1288	Zoom License for FY27 Institutional Funds Zoom Video Communications Inc. San Jose, CA	\$35,984.60
Bid Exempt #1289	Billboard Advertising Services and Lease Renewals Institutional, Restricted, and Various Grant Initiatives as Allowable Interstate Outdoor Advertising, L.P. Cherry Hill, NJ	\$50,000.00 (not to exceed)
Bid Exempt #1290	Nursing Simulation Equipment and Educational Supplies Atlantic Cape Foundation (Grant Funded) Pocket Nurse Monaca, PA	\$82,739.71
Bid Exempt #1291	LearNEXT Educational Membership and Simulation Training Services Atlantic Cape Foundation (Grant Funded) Laerdal Medical Corporation Wappingers Falls, NY	\$33,465.10

Number	Item and Vendor Information	Amount
Bid Exempt #1292	Sim2Grow Medication Administration Simulation System Atlantic Cape Foundation (Grant Funded) Sim2Grow, LLC Beavercreek, OH	\$59,667.00
RFP #282	Media Buying Services – Digital and Social Media – FY27 Institutional Funds and Various Grant Initiatives as Allowable JL Media Union, NJ	\$200,000.00 (not to exceed)
RFP #283	Media Buying Services – Traditional Media Services - FY27 Institutional Funds and Various Grant Initiatives as Allowable JL Media Union, NJ	\$150,000.00 (not to exceed)
RFP #284	Auditing Services for FY26 Institutional Funds Ford, Scott & Associates, LLC Ocean City, NJ	\$41,000.00 (not to exceed)
Total:		\$1,943,930.97

Res. #136

Authorization of a Procurement of an Emergency HVAC Services for FY27
Edward R. Woods & Co, Inc
Trenton, NJ

To approve the authorization of an annual procurement for an emergency HVAC services from Edward R. Woods that may exceed \$17,500 for FY27.

Res. #137

Authorization of Workforce Development Instructional Services
Mutual Aid Emergency Services
Absecon, NJ

To approve the authorization of specialized instructional and training services for Workforce Development programs from Mutual Aid Emergency Services that may exceed \$17,500 for FY27.

Res. #138

Authorization for Annual Expenditure for Consulting Services in support of the National Science Foundation (NSF) Grant
Mullins Consulting
Kalamazoo, MI

To approve the authorization of an annual expenditure for consulting services in support of the National Science Foundation (NSF) grant with Mullins Consulting that will exceed \$17,500 for FY27.

Res. #139

**Authorization of a Procurement of Airplane Maintenance and Inspection
US Aerial Services Inc.
Woodbine, NJ**

To approve the authorization of an annual procurement with US Aerial Services Inc. for airplane maintenance and inspection that will exceed \$17,500 for FY27.

Res. #140

**Authorization of Procurement of Promotional Materials and Event Merchandise
George Jackson Promotions
Pittsburgh, PA**

To approve the authorization of an annual procurement with George Jackson Promotions for promotional materials and event merchandise that may exceed \$17,500 for FY27.

Res. #140A

**Authorization of a Procurement of an Annual Expenditure for Tent Rental and Related Equipment
Petrosh's Big Top Tent
Egg Harbor City, NJ**

To approve the authorization of an annual procurement with Petrosh's Big Top Ten for tent rentals and related equipment that may exceed \$17,500 for FY27.

Res. #141

**Authorization of a Procurement of an Annual Expenditure for Food Services
Nobil Food Services
Margate, NJ**

To approve the authorization of an annual procurement with Nobil Food Services for catering and food services that may exceed \$17,500 for FY27.

Res. #141A

**Authorization of a Procurement of an Annual Expenditure for Food Services
Smokeology LLC
Richland, NJ**

To approve the authorization of an annual procurement with Smokeology LLC for catering and food services that may exceed \$17,500 for FY27.

Res. #141B

**Authorization of a Procurement of an Annual Expenditure for Food Services
Performance Food Group Inc.
Englewood, CO**

To approve the authorization of an annual procurement with Performance Food Group Inc. for food products for culinary classes that may exceed \$17,500 for FY27.

Res. #141C

**Authorization of a Procurement of an Annual Expenditure for Food Services
Randall's Seafood
Pleasantville, NJ**

To approve the authorization of an annual procurement with Randall's Seafood for food products for culinary classes that may exceed \$17,500 for FY27.

Res. #141D

**Authorization of a Procurement of an Annual Expenditure for Food Services
Seashore Food Distributors
Rio Grande, NJ**

To approve the authorization of an annual procurement with Seashore Food Distributors for food products for culinary classes that may exceed \$17,500 for FY27.

Res. #142

**Authorization of a Procurement of Athletic Apparel and Equipment
MBM Sports
Sewell, NJ**

To approve the authorization of an annual procurement with MBM Sports for athletic apparel and equipment that may exceed \$17,500 for FY27.

Res. #142A

**Authorization of Purchases from Office Basics through Omnia Partners Cooperative Contract
Office Basics
Boothwyn, PA**

To approve the authorization to utilize Office Basics through the OMNIA Partners cooperative purchasing contract for office supplies, furniture, operational materials and more that are anticipated to exceed \$17,500 for FY27.

Res. #142B

**Authorization of Purchases from Staples Contract and Commercial LLC through Omnia Partners
Cooperative Contract
Staples Contract and Commercial LLC
Framingham, MA**

To approve the authorization to utilize Staples Contract and Commercial LLC through the OMNIA Partners cooperative purchasing contract for office supplies, furniture, operational materials and more that are anticipated to exceed \$17,500 for FY27.

Res. #142C

**Authorization of Purchases from SUPPLYITALL (South Jersey Paper Products) through HCESC
Cooperative Contract
SUPPLYITALL
Vineland, NJ**

To approve the authorization to utilize SUPPLYITALL through the HCESC cooperative purchasing contract for office supplies, furniture, operational materials and more that are anticipated to exceed \$17,500 for FY27.

Res. #144

**Resolution Authorizing Purchases of Electrical, Lighting, and Maintenance Supplies
Pemberton Supply Company, LLC
Lumberton, NJ**

To approve the authorization of an annual procurement with Pemberton Supply Company, LLC for electrical, lighting maintenance, and facilities-related supplies that may exceed \$17,500 for FY27.

Res. #148

**Authorizing the Award of Contract for Professional Services
Herlihy Helicopters Inc.
Medford, NJ**

To approve the authorization to award of contract with Herlihy Helicopters Inc. for professional services that may exceed \$17,500 for FY27.

Res. #148A

**Authorization of a Contract for Professional Services for the Aviation Program
Signature Flight Support
Orlando, FL**

To approve the authorization to award of contract with Signature Flight Support for aviation support and professional services that may exceed \$17,500 for FY27.

Res. #150

**Resolution Authorizing the Award of a Contract for New Jersey Community College Worker's
Compensation Insurance Pool
New Jersey Community College Insurance Pool
Trenton, NJ**

To approve and remit the estimated assessment of \$196,519 to the New Jersey Community College Insurance Pool for the Workers' Compensation Fund.

Res. #151

Resolution to Authorize a Legal Services Contract

To approve the authorization of a 12-month legal services contract with Mr. William S. Donio, Esq. of Cooper Levenson, Attorneys at Law at an annual retainer fee of \$48,000 as the Board Solicitor and an hourly rate of \$185.00 for litigation and off campus hearings, effective July 1, 2026.

Res. #152

**Authorization of a Contract with CBIZ-Borden Perlman for Insurance for Commercial Package,
Excess Liability, Special Excess Liability, School Leaders E&O, Cyber Liability, Environmental,
and Aviation**

To approve the authorization of a contract with CBIZBorden Perlman for insurance for Commercial Package, Excess Liability, Special Excess Liability, School Leaders E&O, Cyber Liability, Environmental, and Aviation not to exceed \$600,715.

Res. #145

Neighborhood Revitalization Tax Credit (NRTC) Program FY2027

To approve the application and, if awarded, accept up to \$800,000 to carry out a project to implement the Inlet Neighborhood Plan, of which up to 50% to be funded by the New Jersey Department of Community Affairs and 50% to be funded by private partnerships.

Res. #146

**NJ Office of the Secretary of Higher Education (OSHE)
Additional FY26 CCOG Student Success Incentive Funding**

To approve the acceptance of an allocation of \$9,615 in additional Student Success Incentive Funding from the New Jersey Office of the Secretary of Higher Education (OSHE) through the Community College Opportunity Grant (CCOG) Program.

Res. #147

State of New Jersey Labor and Workforce Development's Workforce Innovation and Opportunity Act (WIOA) Title II Grant

To approve the acceptance of funds from the Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy – Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant Programs, bringing the total grant to **\$730,185.00**; Atlantic County services (through Atlantic Cape) receiving a total allocation of \$482,950.00; Cape May County services (through Cape May County Technical School District) a total allocation of \$186,635.00; and Atlantic County-Cape May County services (through Literacy New Jersey, Inc.) a total allocation \$60,600, over the term of July 1, 2026 – June 30, 2027.

Res. #149

**Casino Reinvestment Development Authority (CRDA)
“Atlantic City Works 5” Grant**

To approve the application and, and if awarded, an allocation of up to \$377,135 from the Casino Reinvestment Development Authority (CRDA) for a workforce training program titled “Atlantic City Works 5” over a term of one year.

Res. #86-Rev.

Chapter 12 FY 2027

To approve the additional amount of \$497,000 in Chapter 12 funding for FY 2027 in the total amount of \$5,095,400. The attached list of renovations and upgrades for funding from the Chapter 12 FY 2027 allocation are not to exceed \$5,095,400.

Res. #154 Executive Session.

- Trustee Castillo motioned to approve the Consent Resolutions; Trustee Parker seconded. Motion carried.

IX. BUDGET REPORT

- Trustee Kyle reported under Resolution #134– Regular Resolutions.

X. REGULAR RESOLUTIONS

Res. #134 FY26 Financial Statement for eleven months ended May 31, 2026.

- Trustee Kyle stated the following:
 - As of May 31, 2026, the College has earned 97.5% of budgeted revenues and expended 92.3% of budgeted expenditures. In total, revenue is tracking 3.5% higher compared to this time last year, while expenses are 2.1% more, and the net margin is \$606,000 above the prior year.

- Total FY2026 credits of 88,812 (excludes high school dual enrollment) are 0.4% above the budgeted goal. Tuition revenue is within \$8,800, of the \$16 million budgeted amount (pending the year-end bad debt entry).
- Management projects that the College will remain within the original FY26 budgeted margin. We are preparing for the FY26 closing process with many year-end adjustments to commence in July.
- The net margin will be determined once the final adjustments are complete.
- All board members have the Fiscal Year 2027 Annual Budget Message that was approved at May's Board Meeting.
- There is a Board of School Estimate meeting via zoom on Monday, June 29 at 10:30am with the Atlantic and Cape May Commissioners for their approval of the increase of FY 27 Chapter 12 allocation included in this evenings Consent Agenda, Resolution #86 revised.
- We appreciate the both counties support of the additional funds.
- Trustee Dawson motioned to approve Resolution #134; Trustee Kyle seconded. Motion carried.

Res. #141E to approve the authorization of an annual procurement with Ashley Foods Inc. for food products for culinary classes that may exceed \$17,500 for FY27.

- Trustee Dawson motioned to approve Resolution #141E; Trustee Kyle seconded. Motion carried.

XI. COMMITTEE REPORTS

PERSONNEL AND BOARD DEVELOPMENT

- Trustee Dawson: no report.

XII. FOUNDATION REPORT

- Trustee Momi: The Foundation awarded a record-breaking 817 scholarships to 555 students, totaling \$829,574 (unaudited), the highest number of scholarships, recipients, and dollars awarded in its history. The Foundation also provided \$20,000 for baseball field bleachers and supported other key initiatives, including emergency student assistance, culinary students' experiential learning trip to Italy, the food pantry, and the academic speaker series.

XIII. REPORT OF THE NJ COUNCIL OF COUNTY COLLEGES

Dr. Gaba reported:

- The New Jersey Council of County Colleges held its annual Opportunity in Action Summit from June 9 to June 12 at the Hard Rock Casino & Hotel in Atlantic City. Atlantic Cape, along with more than 400 leaders from community colleges, government, workforce development, business, and community organizations, participated in the event.
- At the Summit, on June 10, Alexandra Montoya, a student-athlete involved in both the women's basketball and volleyball programs, was awarded the *New Jersey Student of the Year Award* during the New Jersey Community College Awards Dinner. The award honors her exceptional academic achievements, leadership skills, community involvement, and excellence in athletics.

XIV. OTHER BUSINESS

- Chairperson Money shared that an email was sent to all Trustees regarding opportunities to be available for Dr. Abreu on speaking engagements and meet and greets. He asked Trustees to fill out the form to note which opportunities they are available to attend.

XV. COMMENTS FROM THE PUBLIC

- Caesar Niglio, President of the ACCCEA, provided an update on contract negotiations and progress has been made.
- Caesar stated that the Unions will remain united in opposing the privatization of Security or any other department should the College pursue privatization as a cost-saving measure.
- Lastly, Caesar congratulated Dr. Gaba on her retirement and wishes her well in her future endeavors.
- Colleen Cromwell, an Atlantic Cape student, expressed concern to the Board about her experience with the LPN Bridge Program requirements that delayed her enrollment in the program for the Fall semester.

XVI. EXECUTIVE SESSION

- At 6:56 PM, Chairperson Money requested to go into Executive Session to discuss personnel, litigation, anticipated contracts and matters of attorney-client privilege; Trustee Parker motioned; Trustee Kesselman seconded. Motion carried.

XVII. ADJOURNMENT

- At 7:10 PM, Trustee Dawson motioned to adjourn the meeting; Trustee Torres seconded. Motion carried.