

Notice of Meeting Agenda - Revised

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, May 19, 2026 at 6:00 p.m., at the Cape May County Campus, Room 113, located at 341 Court House South Dennis Road, Cape May Court House, Cape May County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Honorary Resolutions

Res. No.	Description	Committee
Res. #118A	<i>Acknowledge:</i> the retirement of Lisa Givens , Assistant Director, Student Engagement, effective July 1, 2026.	Personnel & Board Development
Res. #118B	<i>Acknowledge:</i> the retirement of Sandi Maddelin , Senior Director of Project Management, Information Technology, effective July 1, 2026.	Personnel & Board Development
Res. #118C	<i>Acknowledge:</i> the retirement of Heather Boone , Professor of Social Science, Academic Affairs, effective July 1, 2026.	Personnel & Board Development
Res. #118D	<i>Acknowledge:</i> the retirement of Susan DePhilippis , Professor of English as a Second Language, Academic Affairs, effective July 1, 2026.	Personnel & Board Development
Res. #118E	<i>Acknowledge:</i> the retirement of Gwen McIntyre , Professor of English as a Second Language, Academic Affairs, effective July 1, 2026.	Personnel & Board Development
Res. #118G	<i>Acknowledge:</i> the retirement of Ethel "Effie" Russell , Professor of English, Academic Affairs, effective July 1, 2026.	Personnel & Board Development
Res. #129	<i>Approve:</i> granting Dr. Barbara Gaba the rank of President Emerita upon her retirement, effective July 1, 2026.	Personnel & Board Development

- VI. Report of the President
 - a. Inside the College – "Partners in Academics"
- VII. Comments from the Public on Agenda Items**Resolutions

VIII. Consent Resolutions

Res. No.	Description	Committee
Res. #117	<i>Approve:</i> Regular Session Minutes (April 28, 2026)	
Res. #117A	<i>Approve:</i> Special Session Minutes (May 4, 2026)	
Res. #118	<p><i>Approve: Appointments:</i> Yasmin Razzaq, appointed to the position of Digital Communications Manager, College Relations and Marketing, effective May 26, 2026, at an annual salary of \$53,016.</p> <p><i>Transfers:</i> Angela Stewart, transfer from Junior Accountant to the position of Enrollment Verification Associate, Enrollment and Recruitment, effective June 1, 2026, at her current annual salary.</p> <p><i>Promotions:</i> Zach Johnson, promoted to the position of Student Services Navigator, Center for Student Success, effective May 26, 2026, at an annual salary of \$54,341.</p>	Personnel & Board Development
Res. #118F	<i>Acknowledge:</i> the retirement of Gerilyn Michelfelder , Professor of Nursing and Health Science and Department Chair, Academic Affairs, effective July 1, 2026.	Personnel & Board Development
Res. #127	<i>Approve:</i> the revisions to the Board of Trustees Bylaws.	Personnel & Board Development
Res. #128	<i>Approve:</i> the revisions to Policy No. 307 <i>Graphic Design/Production Services</i> , Policy No. 400 <i>Information Technology Services</i> , and Policy No. 404 <i>Acquisition of Technology</i> .	Personnel & Board Development
Res. #130	<i>Approve:</i> all the contract terms and conditions for Dr. Jason Abreu, 10th President of Atlantic Cape Community College.	Personnel & Board Development
Res. #120	<i>Approve:</i> Bid Exempt #1276 Room and Event Scheduling Software – 25Live, Institutional Funds, College Net, Inc., Portland, Oregon, \$30,936.60; BID 1881 – Trade 1 Building S (STEM) Stairwell and Carpet Renovations – Drywall & Painting, Plant Funds, KHS&S Contractors, Absecon, NJ, \$37,740.00; BID 1881 – Trade 2 Building S (STEM) Stairwell and Carpet Renovations – Carpet & Flooring, Plant Funds, TGG Floors, Dayton, NJ, \$5,239.00; Total: \$73,915.60.	Budget, Finance & Audit
Res. #122	<i>Approve:</i> the authorization to utilize Amazon Business through the OMNIA Partners cooperative purchasing contract, for the purchase of goods and services as needed during FY27.	Budget, Finance & Audit
Res. #123	<i>Approve:</i> the authorization of an annual procurement with Village Supermarkets for perishable food products and supplies for instructional purposes that may exceed \$17,500 for FY27.	Budget, Finance & Audit
Res. #124	<i>Approve:</i> the authorization of an annual procurement with B.F. Mazzeo for perishable food products and supplies for instructional purposes that may exceed \$17,500 for FY27.	Budget, Finance & Audit
Res. #125	<i>Approve:</i> the authorization of an annual procurement with AR Resources, Inc. for student account receivable management and	Budget, Finance &

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	collection services that may exceed \$17,500 for FY27.	Audit
Res. #126	<i>Approve:</i> the application and acceptance of the Strengthening Career and Technical Education for the 21st Century Act funds for an amount equal to Atlantic Cape's allocation as determined by the State of New Jersey Department of Education for the fiscal year ending June 30, 2027.	Budget, Finance & Audit
Res. #131	Executive Session	

IX. Budget Report

X. Regular Resolutions

Res. No.	Description	Committee
Res. #119	FY26 Financial Statement for ten months ended April 30, 2026.	Budget, Finance & Audit
Res. #121-Rev.	<i>Approve:</i> the authorization to establish a Health Reimbursement Account (HRA) Fund to reimburse employees for qualified medical expenses, such as prescriptions, premiums and out-of-pocket costs.	Budget, Finance & Audit
Res. #114A	<i>Approve:</i> the authorization of a settlement to COPS LLC in connection with the Litigation in an amount not to exceed \$22,500, inclusive of all fees.	
Motion to Accept	FY27 Annual Budget Message.	Budget, Finance & Audit

XI. Committee Reports: Discussion/Questions

- a. P&BD- Cunningham Ruiz Bill

XII. Report of the Atlantic Cape Foundation

XIII. Report of the NJ Council of County Colleges

XIV. Other Business

XV. Comments from the Public

XVI. *Call to order - Executive Session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

XVII. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees