

Notice of Meeting Agenda

Atlantic Cape Community College

Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, September 23, 2025 at 6:00 p.m., at the Cape May County Campus, Room 113, located at 341 Court House South Dennis Road, Cape May Court House, Cape May County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – “One Stop Welcome Center”
 - b. 50th Anniversary of the End of the Vietnam War Commemoration
 - c. 20th Anniversary of the Cape May County Campus
- VI. Comments from the Public on Agenda Items**Resolutions

VII. Consent Resolutions

Res. No.	Description	Committee
Res. #23	<i>Approve:</i> Regular Session Minutes (August 19, 2025).	
Res. #25	<i>Approve: Appointments:</i> Robert Johnson , appointed to the position of Director of the Center for Accessibility, Center for Accessibility, effective September 29, 2025, at an annual salary of \$80,591; Ryan Moore-Rebolledo , appointed to the position of Student Service Navigator, Center for Student Success/Student Affairs, effective September 29, 2025, at an annual salary of \$53,016. <i>Promotions:</i> Suzanne DeNick , to the position of Senior Manager of Advising and Student Success Systems, Center for Student Success/Student Affairs, effective September 29, 2025, at an annual salary of \$65,223; Jerome Ingram , to the position of Director of the Center for Student Success, Center for Student Success/Student Affairs, effective September 29, 2025, at an annual salary of \$84,623.	Personnel & Board Development
Res. #25A	<i>Acknowledge:</i> the retirement of Michael McHale , Journeyman, Facilities, effective November 1, 2025.	Personnel & Board Development
Res. #26	<i>Approve:</i> Bid Exempt 1207-Rev. Bypass Pumping Equipment - Mays Landing Campus, Chapter 12 Funds, Herc Rentals, Bonita Springs, FL, \$45,000.00 (not to exceed); Bid Exempt 1234 Ovation Hall Rental for Commencement Ceremony, Institutional Funds, Ocean Casino Resort, Atlantic City, NJ, \$32,000.00 (not to exceed); Bid Exempt 1235 Mastodon Batting Cage System, Institutional Funds, On Deck Sports, Randolph, MA, \$19,042.80; Bid Exempt 1236 Telecommunication Support & Maintenance Services, Institutional Funds, Hunter Technologies, Wall Township, NJ, \$28,749.42; Bid Exempt 1237 Professional Training Services, Fund My Future Program (Grant	Budget, Finance & Audit

Res. No.	Description	Committee
	Funded), American Training Center, Cherry Hill, NJ, \$150,000.00 (not to exceed); Bid Exempt 1238 Rental of Piper Seminole PA-44 Aircraft and Landing Fees, Institutional Funds, Infinity Flight Group LLC, Trenton, NJ, \$60,000.00 (not to exceed); Bid Exempt 1239 Billboard Advertising Lease, Institutional Funds, Interstate Outdoor Advertising, L.P., Cherry Hill, NJ, \$20,800.00; Bid Exempt 1240 Hybrid Advising Software for Student Services, CCOG & SSI Grant Funds (Grant Funded), Mainstay, Boston, MA, \$82,957.00; Total: \$438,549.22.	
Res. #29	<i>Approve:</i> the authorization of a 12-month legal services contract with Mr. William S. Donio, Esq. of Cooper Levenson, Attorneys at Law, at an annual retainer fee of \$48,000 as the Board Solicitor and an hourly rate of \$185.00 for litigation and off-campus hearings, effective July 1, 2025.	Budget, Finance & Audit
Res. #30	<i>Approve:</i> the authorization of a procurement of an annual expenditure for athletic apparel and equipment with MBM Sports for FY26 expecting to exceed \$17,500.	Budget, Finance & Audit
Res. #31	<i>Approve:</i> the authorization for the Inlet Community Development Corporation to provide funding in the amount of \$25,000 to the Noyes Museum of Art of Stockton University, 2200 Fairmount Avenue, Atlantic City, NJ 08401, in support of the NJEDA Arts Wayfinding Project in the Inlet neighborhood.	Budget, Finance & Audit
Res. #32	<i>Approve:</i> the authorization of a procurement of an annual expenditure for software subscriptions and annual membership dues with NJEdge for FY26 that is expected to exceed \$17,500.	Budget, Finance & Audit
Res. #27	<i>Approve:</i> the application and, if awarded, to accept up to \$50,000 from the New Jersey Office of the Secretary of Higher Education for the Hunger-Free Campus Grant Program.	Budget, Finance & Audit
Res. #28	<i>Approve:</i> the application and, if awarded, accept up to \$100,000 from the New Jersey Office of the Secretary of Higher Education for the FY26 Center for Adult Transition Grant.	Budget, Finance & Audit
Res. #99-Rev.	<i>Approve:</i> the acceptance of an additional \$152,849 from the Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy – Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant Programs, bringing the total grant to \$954,587 ; Atlantic County services (through Atlantic Cape) receiving an additional \$62,394 for a total allocation of \$574,964; Cape May County services (through Cape May County Technical School District) receiving an additional \$80,355 for a total allocation of \$283,723; and Atlantic County-Cape May County services (through Literacy New Jersey, Inc.) receiving an additional \$10,100 for a total allocation \$95,900, over the term of July 1, 2025 – June 30, 2026.	Budget, Finance & Audit
Res. #33	<i>Approve:</i> the application and, if awarded, accept an allocation of \$128,936 from the New Jersey Office of the Secretary of Higher	Budget, Finance & Audit

Res. No.	Description	Committee
	Education (OSHE) for the Community College Opportunity Grant (CCOG) Student Success Initiative, with a grant term of July 1, 2025 – June 30, 2026.	

Res. #35 Executive Session

VIII. Budget Report

IX. Regular Resolutions

Res. No.	Description	Committee
Res. #2	FY25 Draft Financial Statement for twelve months ended June 30, 2025 as of September 10, 2025.	Budget, Finance & Audit
Res. #24	FY26 Financial Statement for two months ended August 31, 2025.	Budget, Finance & Audit

X. Committee Reports: Discussion/Questions

a. P&BD- Cunningham Ruiz Bill

XI. Report of the Atlantic Cape Foundation

XII. Report of the NJ Council of County Colleges

XIII. Other Business

XIV. Comments from the Public

XV. *Call to order - Executive Session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

XVI. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees