

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, September 22, 2026 at 6:00 p.m., at the Cape May County Campus, Room 113, located at 341 Court House South Dennis Road, Cape May Court House, Cape May County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
- VI. *Call to order - Executive Session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege
- VII. Comments from the Public on Agenda Items**Resolutions

VIII. Consent Resolutions

Res. No.	Description	Committee
Res. #14	<i>Approve:</i> Regular Session Minutes (August 18, 2026)	
Res. #15	<i>Approve: Appointments:</i> Tracy Nti Amankwah , appointed to the position of Science Laboratory Assistant, Academic Affairs, effective September 28, 2026, at an annual salary of \$35,884; Giulietta Consalvo , appointed to the position of Foundation Relations and Engagement Officer, Advancement, effective September 28, 2026, at an annual salary of \$69,000; Katherine Jaques , appointed to the position of Student Services Specialist, Student Services Cape May County Campus, effective September 28, 2026, at an annual salary of \$43,621; William Ritchey , appointed to the position of Director, Center for Student Success, Center for Student Success, effective September 28, 2026, at an annual salary of \$84,623.	Personnel & Board Development
Res. #15A	<i>Acknowledge:</i> the retirement of Angela Stewart , Enrollment Verification Associate, Enrollment and Recruitment, effective October 1, 2026.	Personnel & Board Development
Res. #16	<i>Approve:</i> Bid Exempt #1301 Ovation Hall Rental for Commencement Ceremony, Institutional Funds, Ocean Casino Resort, Atlantic City, NJ, \$35,000.00 (not to exceed); Bid Exempt #1302 ATI Nursing Education and National Council Licensure Examination (NCLEX) Preparation Resources, Perkins Grant and Strengthening the Community College Training (SCCT5) Grant (Grant Funded), Assessment Technologies Institute, Leakwood, KS, \$180,000.00 (not to exceed); Bid Exempt #1303 NJBIA/NJCCC Training Programs, Institutional Funds, Bult & Associates, Galloway, NJ, \$20,000.00 (not to exceed); Bid Exempt #1304 Burlington English Software Licensing, Consolidated Adult Basic Skills (ABS) and Integrated English Literacy Grant (Grant Funded), Burlington English Inc., Boca Raton, FL, \$30,000.00 (not to exceed); Bid Exempt #1306 Adult Educational and Literacy Services, FY27	Budget, Finance & Audit

Res. No.	Description	Committee
	Consolidated Adult Basic Skills (ABS) Grant (Grant Funded), Cape May County Technical School District, Cape May Court House, NJ, \$186,635.00 (not to exceed); Bid Exempt #1307 GWO Training Program Consulting Services, Institutional Funds, Drilling Systems (USA) Inc., Houston, TX, \$45,000.00 (not to exceed); Bid Exempt #1308 Nursing Simulation Software and Maintenance, Perkins Grant (Grant Funded), Laerdal Medical Corporation, Wappingers Falls, NY, \$24,000.00 (not to exceed); Bid Exempt #1309 Adult Education and Literacy Services, FY27 Consolidated Adult Basic Skills (ABS) Grant (Grant Funded), Literacy New Jersey, Edison, NJ, \$60,600.00 (not to exceed); Bid Exempt #1310 Emergency Medical Technician (EMT) Training Program, Institutional Funds, Mutual Aid Emergency Services, Absecon, NJ, \$150,000.00 (not to exceed); Bid Exempt #1311 Textbooks and Instructional Materials, FY27 Consolidated Adult Basic Skills (ABS) Grant (Grant Funded), Oxford University Press, Cary, NC, \$35,000.00 (not to exceed); Bid Exempt #1312 AGS Prime Software Licensing, Digital Literacy Grant (Grant Funded), American Government Services LLC, Hudson, WI, \$35,000.00 (not to exceed); Bid Exempt #1313 Advanced Cardiac Life Support and Pediatric Advanced Life Support Training, Institutional Funds, The Cairn Group LLC / Dba Sentinel Training Group, Wilmington, DE, \$35,000.00 (not to exceed); Bid Exempt #1314 Healthcare Simulation and Training Equipment, Strengthening the Community College Training (SCCT5) Grant (Grant Funded), American 3B Scientific, Tucker, GA, \$65,000.00 (not to exceed); Bid Exempt #1315 Paramedic Science and EMT Textbooks and Instructional Materials, Institutional Funds, Jones & Bartlett Learning, LLC, Burlington, MA, \$50,000.00 (not to exceed); Bid Exempt #1317 Microsoft Teams and Microsoft Intune, Technology Reserve Fund, Continental Resources, Inc., Bedford, MA, \$49,600.00 (not to exceed); Bid Exempt #1318 Security/Public Safety Account, Management/Consulting Services, Institutional Funds, Allied Universal, Conshohocken, PA, \$110,000 (not to exceed); Bid Exempt #1319 Scholarship Management Software, Institutional Funds, AwardSpring, Chicago, IL, \$29,694.60; Bid Exempt #1320 Polaris Pro XD Utility Vehicle, R&R Vehicle Fund, Eastern Vehicle Solutions Div Eastern Lift Truck Company Inc., West Berlin, NJ, \$19,207.51; Total: \$1,159,737.11.	
Res. #17	<i>Approve:</i> the authorization of a contract with ED Cuts LLC for athletic field maintenance services for FY27 that may exceed \$17,500.	Budget, Finance & Audit
Res. #21	<i>Approve:</i> the authorization of the purchase of hardware, software, cloud platforms and services, licensing, computer equipment, technology products, professional and support services, and other related products and services from SHI International Corp for FY27 that is expected to exceed \$17,500.	Budget, Finance & Audit
Res. #22	<i>Approve:</i> the authorization of the purchases from Ocean Computer Group, Inc. during FY27 utilizing NASPO ValuePoint Contract M0483 / New Jersey State Contract #24-TELE-71883, subject to available funds and the terms of the contract that are expected to exceed \$17,500.	Budget, Finance & Audit

Res. No.	Description	Committee
Res. #23	<i>Approve:</i> the authorization of a contract to Cardio Partners, Inc. for AED equipment, supplies, accessories, maintenance, and related emergency preparedness products and services during FY27 that may exceed \$17,500.	Budget, Finance & Audit
Res. #24	<i>Approve:</i> the authorization of purchases from Allegra Marketing Print Mail for marketing, printing, mailing, and signage services during FY27 that may exceed \$17,500.	Budget, Finance & Audit
Res. #19	<i>Approve:</i> the application and, if awarded, accept up to \$100,000 from the New Jersey Office of the Secretary of Higher Education for the FY27 Center for Adult Transition Grant.	Budget, Finance & Audit
Res. #20	<i>Approve:</i> the application and, if awarded, accept up to \$485,000 over four years from the New Jersey Council of County Colleges and the Tepper Foundation for the Community to Opportunity 2.0 Grant Program.	Budget, Finance & Audit
Res. #25	<i>Approve:</i> the application, and, if awarded, accept up to \$6,500 over one year from the Atlantic County Office of Cultural and Heritage Affairs for the County History Partnership Grant Program.	Budget, Finance & Audit
Res. #26	Executive Session	

IX. Regular Resolutions

Res. No.	Description	Committee
Res. #18	<i>Approve:</i> the revisions to the Board of Trustees Bylaws, combining the Budget, Finance & Audit Committee and the Long-Range Planning & Capital Projects Committee into a single Finance and Facilities Committee, providing integrated oversight of the College's financial planning, facilities, capital projects, and long-term strategic priorities, and additional updates that clarify committee responsibilities, meeting procedures, and governance practices.	Personnel & Board Development

X. Information Items

- a. Budget Report
- b. Committee Reports: Discussion/Questions
 - i. P&BD- Cunningham Ruiz Bill
- c. Report of the Atlantic Cape Foundation

XI. Other Business

XII. Comments from the Public

XIII. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees