

Notice of Meeting Agenda - Revised

Atlantic Cape Community College
Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Thursday, January 29, 2026 at 5:00 p.m., in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Honorary Resolutions

| Res. No. | Description | Committee |
|-----------|--|-------------------------------|
| Res. #63B | <i>Acknowledge:</i> the retirement of Daymis Alicea , Student Service Navigator, Center for Student Success, effective December 31, 2025. | Personnel & Board Development |
| Res. #73 | <i>Honorary:</i> to congratulate Alexandra Ramirez for receiving Region 19 All-Garden State Athletic Conference (GSAC) Division III accolades for women's cross-country, placing in 4th place at the NJCAA Region 19 Championship in New Jersey, and for placing in 24th place, out of 80 runners, in the NJCAA Open Nationals. | Personnel & Board Development |
| Res. #73A | <i>Honorary:</i> to congratulate Jancarlos Bados for receiving the All-Region 19 All-Garden State Athletic Conference (GSAC) Division III Second Team distinction for men's soccer. | Personnel & Board Development |
| Res. #73B | <i>Honorary:</i> to congratulate Matthew Sanchez for receiving the All-Region 19 All-Garden State Athletic Conference (GSAC) Division III Third Team distinction for men's soccer. | Personnel & Board Development |
| Res. #73C | <i>Honorary:</i> to congratulate Braelyn Brant for receiving the All-Region 19 All-Garden State Athletic Conference (GSAC) Division III First Team distinction for women's soccer. | Personnel & Board Development |

VI. Report of the President

- a. Inside the College – "Chapter 12 & Facilities Deferred Maintenance Plan Update"

VII. Comments from the Public on Agenda Items**Resolutions

VIII. Consent Resolutions

| Res. No. | Description | Committee |
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| Res. #61 | Approve: Reorganization Session Minutes (November 18, 2025). | |

| Res. No. | Description | Committee |
|-----------|---|-------------------------------|
| Res. #62 | <i>Approve:</i> Regular Session Minutes (November 18, 2025) | |
| Res. #62B | <i>Approve:</i> Regular Session Minutes (December 22, 2025) | |
| Res. #63 | <i>Approve: Appointments:</i> Tousha Bailey , appointed to the position of Assistant Professor of Nursing, Academic Affairs, effective January 12, 2026, at an annual salary of \$64,377; Christina Shannon , appointed to the position of Assistant Professor of Nursing, Academic Affairs, effective January 12, 2026, at an annual salary of \$64,377. | Personnel & Board Development |
| Res. #63A | <p><i>Approve: Appointments:</i> Jessy Coccilolone, appointed to the position of Center for Accessibility Counselor I, Center for Accessibility, effective February 2, 2026, at an annual salary of \$64,377; Kayla Corson, appointed to the position of Student Services Navigator, Center for Student Success, effective February 2, 2026, at an annual salary of \$53,016.</p> <p><i>Transfers:</i> Kathryn Hagel, transfer from Testing Specialist to the position of Student Services Specialist, Center for Student Success, effective February 2, 2026, at her current annual salary.</p> <p><i>Promotions:</i> Rahshana Davis, promoted to the position of Assistant Director of One Stop Enrollment Services, Enrollment and Recruitment, effective February 2, 2026, at an annual salary of \$70,889; Maria Pitot, promoted to the position of Student Services Navigator, Center for Student Success, effective February 2, 2026, at an annual salary of \$54,341.</p> | Personnel & Board Development |
| Res. #63C | <i>Approve:</i> to congratulate Gerald “Jerry” Fox , Program Coordinator, Instructional Technology, on being named the 2025 Employee of the Year. | Personnel & Board Development |
| Res. #63D | <i>Approve:</i> the revisions to Policy No. 20 <i>Presidential Search</i> , and reaffirms Policy No. 26 <i>President Emeritus</i> . | Personnel & Board Development |
| Res. #74 | <i>Approve:</i> extend to Trustee Mark Sandson the Board's appreciation for his service to the Board, the College, the Foundation, and its students. | Personnel & Board Development |
| Res. #65 | <i>Approve:</i> Bid Exempt #1244 REV. Building E – Gym Interior Renovations – Restroom and Office Renovations, Chapter 12 Funds, Spiezle Architectural Group, Inc., Hamilton, NJ, \$153,860.00; Bid Exempt #1247 REV. Theater McQuay Unit Circuit #2 Compressor Replacement, R&R Funds, Edward R. Woods & Co., West Trenton, NJ, \$28,735.00; Bid Exempt #1255 Classroom Supplies, Consolidated Adult Basic Skills (ABS) and Integrated English Literacy FY26 Grant (Grant Funded), Oxford University Press, Cary, NC, \$35,000.00 (Not to Exceed); Bid Exempt #1256 Campus Entrance Access Control System - Cape May County Campus, Chapter 12 Funds, RCS International, Forked River, NJ, \$24,230.36; Bid Exempt #1258 Faculty and Staff Training Platform, Institutional Funds, Scenario Learning, LLC dba Vector Solutions, Tampa, FL, \$22,680.00; Bid Exempt #1260 Building E - Gym Renovations - External Gym Doors Replacement, Chapter 12 | Budget, Finance & Audit |

| Res. No. | Description | Committee |
|----------------|--|-------------------------|
| | Funds, Jersey Architectural Door & Supply Inc., Atlantic City, NJ, \$27,900.00; Total: \$292,405.36. | |
| Res. #125-Rev. | <i>Approve:</i> the authorization for an additional payment of \$18,363.00 to the original estimate of \$215,000.00, making the FY2024-2025 total \$233,363.00 to the New Jersey Community College Insurance Pool Worker's Compensation Fund. | Budget, Finance & Audit |
| Res. #66 | <i>Approve:</i> the authorization of a procurement for specialized metal fabrication, equipment repair, and related services for the Pickleball Court in Atlantic City Accent Fence Inc. for FY26 which may exceed \$17,500. | Budget, Finance & Audit |
| Res. #67 | <i>Approve:</i> the authorization the execution of the Second Amendment to the Bookstore Operating Agreement with Follett Higher Education Group, LLC, effective July 1, 2025, through June 30, 2030, with automatic one-year renewal terms thereafter unless terminated in accordance with the Agreement. | Budget, Finance & Audit |
| Res. #68 | <i>Approve:</i> the authorization of a procurement of equipment repairs and related services with Motors & Drives, Inc. for FY26 which may exceed \$17,500. | Budget, Finance & Audit |
| Res. #70 | <i>Approve:</i> the application and, if awarded, to accept up to \$100,000 from the New Jersey Economic Development Authority for the New Jersey Asset Activation Planning Grant Program. | Budget, Finance & Audit |
| Res. #71 | <i>Approve:</i> the application and, if awarded, to accept up to \$80,000 from the New Jersey Office of the Secretary of Higher Education for the Career Accelerator Internship Grant Program. | Budget, Finance & Audit |
| Res. #72 | <i>Approve:</i> to accept an allocation of \$7,100 from New Jersey Food Fund Essential Services Grant through the Community Foundation of New Jersey. | Budget, Finance & Audit |
| Res. #76 | Executive Session | |

IX. Budget Report

X. Regular Resolutions

| Res. No. | Description | Committee |
|----------|--|-------------------------|
| Res. #2 | FY25 Draft Financial Statement for twelve months ended June 30, 2025 as of January 12, 2026. | Budget, Finance & Audit |
| Res. #64 | FY26 Financial Statement for six months ended December 31, 2025. | Budget, Finance & Audit |

| Res. No. | Description | Committee |
|----------|--|-------------------------------|
| Res. #69 | <i>Approve:</i> Acknowledgement of the establishment of the Inlet Community Development Corporation (CDC) Neighborhood Revitalization Trust and the adoption of Resolution No. 854 by the City of Atlantic City. | Budget, Finance & Audit |
| Res. #75 | <i>Approve:</i> the revisions to the Board of Trustees Bylaws. | Personnel & Board Development |

XI. Committee Reports: Discussion/Questions

- a. P&BD- Cunningham Ruiz Bill

XII. Report of the Atlantic Cape Foundation

XIII. Report of the NJ Council of County Colleges

XIV. Other Business

XV. Comments from the Public

XVI. *Call to order - Executive Session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

XVII. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees