

2026–2027 Verification Worksheet – Independent Student

What is Verification?

Your 2026-2027 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parent(s) reported on your FAFSA. To verify that you and your parent(s) provided correct information, our financial aid office will compare your 2026-27 FAFSA information with the information on this worksheet along with any other required documents. If there are differences, your 2026-27 FAFSA information may need to be corrected. You and at least one parent must complete and sign this worksheet, attach any required documents, and upload the form and other required documents to your Self-Service portal. Our financial aid office may ask for additional information. If you have questions about verification, contact our office as soon as possible so that your financial aid will not be delayed.

How to Obtain 2024 Tax Information

Option 1: Request a 2024 IRS Tax Return Transcript

You may obtain a 2024 IRS Tax Return Transcript in one of the following ways:

- Visit the [IRS website to request a 2024 Tax Return Transcript](#) and select “Get Your Tax Record.”
- Call the IRS at **1-800-908-9946** to request a 2024 Tax Return Transcript.

Important:

Do **not** request a Tax Account Transcript. An Account Transcript is not acceptable for verification.

Option 2: Submit a Signed Tax Return

You may submit a signed copy of your 2024 IRS Federal Income Tax Return (Form 1040 or 1040-NR) including all applicable schedules.

If Taxes Were Not Filed in 2024

If you or your spouse (if applicable) did not file a 2024 tax return, you and your spouse (if applicable) **must** request a 2024 IRS Verification of Non-Filing Letter.

Section A: Independent Student Information

Student First Name: _____

Student Last Name: _____

Student Middle Initial: _____

Student Street Address (include apartment number if applicable):

City: _____

State: _____

Zip Code: _____

Student ID Number: _____

Student Date of Birth (MM/DD/YYYY): _____

Student Email Address: _____

Student Home Phone Number (include area code): _____

Student Cell or Alternate Phone Number (include area code): _____

Section B: Independent Student Family Information

Family Size- Include the following:

- The student and the student’s spouse (if applicable).
- The student’s dependent children if the following are true:
 - They live with the student (or live apart because of college enrollment);
 - They receive more than half of their support from the student; **and**
 - They will continue to receive more than half their support from the student during the award year.
- Other persons of the following are true:
 - They live with the student
 - They receive more than half of their support from the student; **and**
 - They will continue to receive more than half their support from the student during the award year.
- Do not include unborn children in the family size.

If additional space is needed, attach a separate page. Write the student’s name and student ID number at the top of the additional page.

Full Name	Age	Relationship
<i>Missy Jones (Example)</i>	<i>18 (example)</i>	<i>Sister (example)</i>
		Self

Section C: Independent Student/Spouse Income Information (Complete Section C1 or C2, not both)

Section C1: Student/Spouse Tax Return Filers

Complete this section if the student filed or will file a 2024 income tax return with the IRS.

Check the box that applies:

The student used the IRS Direct Data Exchange (FA-DDX) in FAFSA on the Web to transfer their 2024 IRS income tax information into the FAFSA and made no manual changes to the information. *(Our office will use the IRS information that was transferred in the verification process.)*

The student did not, or could not, transfer 2024 IRS income tax information using IRS Direct Data Exchange (FA-DDX) in FAFSA on the Web. *The student will check the appropriate box to indicate which tax document they will submit to the financial aid office.*

Check here if the student is submitting a 2024 tax return transcript from the IRS. (Account Transcript is not an acceptable document for the verification process).

Check here if the student is submitting a signed copy of their 2024 IRS 1040 or 1040-NR form filed with the IRS.

Section C2: Student/Spouse Tax Return Non-Filers

Complete this section if the student will not file and is not required to file a 2024 income tax return with the IRS.

Check the box that applies:

The student and/or spouse (if applicable) was/were not employed and had no income earned from work in 2024.

The student and/or spouse (if applicable) was/were employed in 2024 and has listed below the names of all the student and spouse's (if applicable) employers, the amount earned from each employer in 2024, and attached copies of all the 2024 IRS W-2 forms issued to the student by employers.

For the table below, list every employer even if they did not issue an IRS W-2 form.

Name of Employers for the 2024 Calendar Year	2024 Amount Earned (USD)	W-2 Attached (Yes/No)
<i>ABC Auto Sales (example)</i>	<i>\$3,540.00 (example)</i>	<i>Yes (example)</i>

Section D: Certification and Signatures

Each person signing this worksheet certifies that all the information reported on it is complete and correct. The student and the one parent must sign and date.

Student Signature: _____

Student Signature Date (MM/DD/YYYY): _____

Spouse's Signature: _____

Spouse's Signature Date (MM/DD/YYYY): _____

Upload this worksheet to your Self-Service portal. Do not mail this worksheet to the U.S. Department of Education.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.