

**Notice of Meeting Agenda Revised**  
**Atlantic Cape Community College**  
**Board of Trustees**

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, September 25, 2018 at 6:00 p.m., in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
  - a. Inside the College: Technology Plan
- VI. Comments from the Public on Agenda Items\*\*Resolutions
- VII. \*Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

**VIII. Consent Resolutions**

<u>Res. No.</u>	<u>Name</u>	<u>Committee</u>
Res. #13	<u>Approve:</u> Regular Session Minutes (August 21, 2018)	
Res. #15	<u>Approve:</u> To enter into a Memorandum of Understanding with the New Jersey Council of County Colleges (NJCCC) and the Office of the Secretary of Higher Education for the implementation of the College Readiness Now V Project, with a grant award of \$37,304, a grant term of September 2018 – June 30, 2019.	Bud. Fin. & Aud.
Res. #17	<u>Approve:</u> <b>RFP 221</b> , Media Buying, JL Media, Union, NJ, \$125,000.00 (not to exceed); <b>Bid Ex. 810</b> Comcast Ethernet, 1 Year Contract, Comcast Business, Trevose PA, \$75,840.00; Total \$200,840.00.	Bud. Fin. & Aud.
Res. #18	<u>Approve:</u> Non-Bid Award: Authorizing the Award of a Contract for Ashley Food to provide culinary food items as needed for class instruction for the sum in excess of \$17,500.00.	Bud. Fin. & Aud.
Res. #18A	<u>Approve:</u> Non-Bid Award: Authorizing the Award of a Contract for B.F. Mazzeo to provide culinary food items as needed for class instruction for the sum in excess of \$17,500.00.	Bud. Fin. & Aud.
Res. #18B	<u>Approve:</u> Non-Bid Award: Authorizing the Award of a Contract for U.S. Food Service to provide culinary food items as needed for class instruction for the sum in excess of \$17,500.00.	Bud. Fin. & Aud.
Res. #18C	<u>Approve:</u> Non-Bid Award: Authorizing the Award of a Contract for Samuels and Son Seafood to provide culinary food items as needed for class instruction for the sum in excess of \$17,500.00.	Bud. Fin. & Aud.
Res. #16	<u>Approve:</u> <u>Appointments-</u> <b>Robyn Berenato</b> , Temporary Office Assistant, Enrollment Services at a pro-rated annual salary of \$15,472; <b>Natalie Cohen</b> , Program Coordinator, Student Success Program at an annual salary of \$45,718 effective September 26, 2018 (grant funded); <b>Janet Hauge</b> , Director, Academic Support Services at an annual salary of \$72,973 effective October 1, 2018. <u>Title Change-</u> <b>John Feldbauer</b> , Director, PC Services and Telephony to Director, Server, Cloud and Broadcast Systems at his current base salary effective September 26, 2018. <u>Reclassification-</u> <b>Linda DeSantis</b> , from Director, Financial Aid to Director, Financial Aid and Veterans Affairs with a base salary	Per. & Bd. Dev.

<u>Res. No.</u>	<u>Name</u>	<u>Committee</u>
	increase from \$80,481 to \$86,114 effective September 26, 2018. <b>Sandra Greco</b> , from Assistant Director, PC Services to Director, Systems and Hardware Projects with a base salary increase from \$71,938 to \$84,167 effective September 26, 2018. <u>Resignation-</u> <b>Colin McFadden</b> , Security Officer I, Security retroactive to September 12, 2018.	
Res. #16A	<u>Retirement:</u> <b>Mr. Dennis Price</b> , Inventory/Receiving Clerk, since February 22, 1993, retroactive to August 1, 2018.	Per. & Bd. Dev.
Res. #16B	<u>Retirement:</u> <b>Ms. Delores Rolls</b> , Laboratory Assistant, since October 26, 2005, retroactive to August 1, 2018.	Per. & Bd. Dev.
Res. #20	Executive Session	

IX. Budget Report

**X. Regular Resolutions**

<u>Res. No.</u>	<u>Name</u>	<u>Committee</u>
Res. #2 Rev.	FY18 Draft Financial Statement for twelve months ended June 30, 2018 as of September 10, 2018.	Bud. Fin. & Aud.
Res. #14	FY19 Financial Statement for two months ended August 31, 2018.	Bud. Fin. & Aud.
Res. #112B Rev.	<u>Approve: Re-appointment</u> - Effective July 1, 2018, one additional Academy of Culinary Arts Chef Educator.	Per. & Bd. Dev.
Res. #19	<u>Approve: Appointment</u> – Effective July 1, 2018, one Academy of Culinary Arts Chef Educator for half-year term.	Per. & Bd. Dev.

XI. Committee Reports: Discussion/Questions

- a. P&BD- Cunningham Ruiz Bill

XII. Report of the Atlantic Cape Foundation

XIII. Report of the NJ Council of County Colleges

XIV. Other Business

XV. Comments from the Public

XVI. Adjournment

\*Matters may be discussed in a trustee session closed to the public

\*\*Formal action may be taken by trustees

- Attachments: Academic and Student Affairs, September 19, 2018 (draft)  
 Budget, Finance and Audit, September 18, 2018 (draft)  
 Long-Range Planning & Capital Projects, September 24, 2018 (draft)  
 Marketing Committee, September 13, 2018 (draft)  
 Personnel & Board Development, September 19, 2018 (draft)