

ATLANTIC CAPE COMMUNITY COLLEGE
XXXXXX DEPARTMENT
COURSE SYLLABUS

SECTION SPECIFIC INFORMATION

[instructor/ contact info/ class meeting times - This section to be edited by individual instructors on syllabi for student use, but eliminated from the Standard Syllabus]

CATALOG ENTRY

[Include all information included in Current Catalog.]

ENGL 102

Composition II

3-0-3

Prerequisite: ENGL101 with a grade of C or better

Continued instruction in the processes of analytic reading and writing including reliance on text macrostructure to understand and summarize readings, and on heuristics as a means of text exploration. Evaluation and correct documentation of sources is required. There is instruction on how to support claims through a process of research. Critique and revision of writing occurs individually and collaboratively. Texts include fiction and nonfiction.

Meets General Education requirement for Communication.

REQUIRED COURSE MATERIALS

[List required textbooks and/or materials here.]

Mitchell, Helen. Roots of Wisdom: A Tapestry of Philosophical Traditions. New York: Cengage Learning, 2017.

ADA STATEMENT

As per the Americans with Disabilities Act (ADA), reasonable accommodations can be provided to students who present current documentation (within five years) of a disability to Atlantic Cape Community College's Center for Accessibility, located on the first floor of "J" Building in the Counseling and Support Services department (Mays Landing campus). Reasonable accommodations cannot be provided for a course until the student registers with the Center for Accessibility. For more information, please contact the Center for Accessibility via email at cfa@atlantic.edu or call [609-343-5680](tel:609-343-5680).

GOALS and OBJECTIVES

[Course Goals and Objectives – nested or clearly linked]

Course goals (formerly outcomes) are broad based statements that describe or list what an instructor intends to teach in the class, the content or skills the student will be taught in the class.

Linked to each course goal will be individual Learning Objectives, which are Learner-centered measurable behaviors (Bloom's Taxonomy) that can be observed and measured through course assessments. Each objective must be clearly nested under or linked to the Learning Goals.

Example:

Course Goal 1: Students will be able to analyze, discuss, and criticize various historical concepts of social organization among Greek Philosophers.

- Objective One: Discuss fully the ideal “Republic” proposed by Plato.
- Objective Two: Discuss fully the criticisms of the various forms of society presented by Plato in “The Republic.”
- Objective Three: Discuss fully the various forms of society presented as historical background by Aristotle in “Politics.”

COURSE ASSESSMENTS AND GRADING POLICY

[List the assignments that students will complete to fulfill the course. Be sure to include the points and weight of each assignment to the total grade. *This section may vary by instructor and can be edited.*]

Grades will be determined as follows: [If this section varies by instructor, note that on the syllabus to be posted online and don't include the assessment grading breakdown: “This section to be edited by individual instructor.”]

Assessment	Points/ Percentage
Three exams	300 points
Portfolio	100 points
Five quizzes	100 points
<i>Total points</i>	<i>500 points</i>

Learning Goals	Assessment Strategies
Insert all Learning Goals listed above	Examples: Capstone Assignment, Comprehensives, Internship Evaluation, Licensure Exam, Performance, Portfolio, Pre/Post Test, Presentation, Project, Standard Test, Computer Lab Project, Video/Audiotape, Written Assignment, Writing Exam, Classroom Observation, etc.

Grading Scale

[Insert the appropriate College grading scale]

Grade	Percentage Range	Grade Point Value
A	93-100%	4.0
A-	90-92%	3.7
B+	87-89%	3.3
B	83-86%	3.0
B-	80-82%	2.7
C+	77-79%	2.3

Grade	Percentage Range	Grade Point Value
C	70-76%	2.0
D	60-69%	1.0
F	0-59%	0.0

SECTION SPECIFIC POLICIES

This section can be edited by individual instructors. Add course policies and procedures here. [Note: for ADA compliance make sure to format each policy title with Heading 2]

Example:

Attendance Policy: There is a correlation between classroom attendance and academic growth. Students are therefore expected to attend class at all times. The instructor's policy on attendance is as follows: two absences are permitted; additional absences may impact adversely on your grade. Extenuating circumstances can be accommodated but only with timely communication with the instructor (*prior* to the class period). You are responsible for making up all work that you might miss. Attendance will be taken at every class.