

ATLANTIC CAPE COMMUNITY COLLEGE CURRICULUM COMMITTEE

2014-2015

FINAL REPORT

1. Elect a chair and email this selection to the Vice President of Academic Affairs, Chair of the FAEC, and the Deans of Liberal Studies, Career Education, STEM Programs, and Academy of Culinary Arts. Laura Campbell will serve as secretary.
Josette Katz was elected chair.
2. Review these charges to be sure that (1) the recommended charges of the previous year were addressed, (2) minutes of all meetings conducted in the previous year were submitted online to <http://venus.atlantic.edu/facultyassembly/minutes/upload> (username - xxxxx; password – xxxx), (3) all normal standing charges are included, (4) the charges listed are correct, still valid and properly placed, (5) charges that were completed aren't repeated and (6) the charges are clear. Email corrections and changes to the Secretaries of the FAEC.
Charges were reviewed. Approved meeting minutes are posted on the Curriculum Committee's web page.
3. Minutes of the committee meetings should be submitted to the Vice President of Academic Affairs and Deans of Liberal Studies, Career Education, STEM Programs, and Academy of Culinary Arts. An additional copy of all committee meeting minutes shall be submitted to the Chair of the FAEC electronically via <http://venus.atlantic.edu/facultyassembly/minutes/upload> (username - xxxxx; password – xxxx) under the appropriate committee category. Minutes of all meetings and a description of your activities should be posted on Atlantic Cape's website, along with a list of members. A progress report is due by December 15. A year-end report is due by the end of May. Reports should also be uploaded to the web.
Meeting minutes and current versions of all Forms are posted to the Curriculum Committee's web page along with the membership list for 2014-15.
4. Submit recommendations for next year's charges to the Vice President of Academic Affairs, Chair of the FAEC, and the Deans of Liberal Studies, Career Education, STEM Programs, and Academy of Culinary Arts.
Charges for AY 2015-16 were not discussed. Josette Katz will draft recommended charges for AY 2015/2016 and distribute them to Committee member via e-mail in summer 2015 for comment.
5. Review changes in curriculum (courses, programs, & professional series) submitted by departments and forward recommendations to the VP of Academic affairs. Ensure there is no course duplication. Ensure that all new courses and programs, and any changes to existing courses and programs, are consistent with the mission of the College, meet College-wide standards and policies, and conform to all State and licensing regulations. Ensure that all courses contain four categories: Learning Goals, Student Learning Outcomes, Learning Objectives, and Assessment Strategies. The syllabus included with all submissions should demonstrate alignment of the Learning Objectives with the Student Learning Outcomes, the Student Learning Outcomes with the Learning Goals, and the Assessment Strategies with the Student Learning Outcomes.
See attached list of Curriculum approvals. Curriculum form A was revised.
6. Keep the general education subcommittee active to review general education offerings. Elect a chair of the General Education Subcommittee and email this selection to the Vice President of Academic Affairs, Chair of the FAEC, and the Deans of Liberal Studies, Career Education, STEM Programs, and Academy of Culinary Arts. The secretary of the Curriculum Committee will serve as Subcommittee secretary.
J. Taggart was elected as chair of the General Education Subcommittee. The Committee met on 9/26/14 to review/approve one course, ENGL230-Technical Writing, for initial general education approval. The course was submitted to the sector and approved by the NJCCC President's Council. A second meeting was held on 5/14/15, to review/approve ENGL201, ENGL104 for Ethical Reasoning & Action. PHYS102-Fundamentals of Astronomy, was reviewed & approved for initial general education status. The course was submitted to the NJ community college sector for the summer review process. Final determination will be in late September.

APPROVED CURRICULUM PROPOSALS:

NEW COURSES

AVIT127-Introduction to Airport Management (2/12/15)
AVIT282-Helicopter Flight Instructor (11/13/14)
CULN200-Applied Culinary Nutrition (4/21/15)
PHYS102-Fundamentals of Astronomy (11/13/14) (2/12/15)
TCOM127-Web Technologies (3/12/15)
MATH071-Foundational Mathematics (3/12/15)
NURS207-Nursing Leadership and Management (3/12/15)
PSYC225-Human Development (4/9/15)

COURSE CHANGES

AVIT135-Introduction to Unmanned Aircraft Systems (title change-“Aircraft” was “Aerial”) (9/11/14)
BUSN104-Entrepreneurship (title changed from “Small Business Mgt.”) (9/11/14)
CDCC/EDUC130-Early Childhood Practicum (prereq. chg.-add “or permission of instructor”) (5/7/15)
MATH121-Applications of Mathematics (prereq. chg.-removed ENGL080 & ESLN100 may be taken concurrently) (9/11/14)
MATH122-College Algebra (prereq. chg.-removed ENGL080 & ESLN100 may be taken concurrently) (9/11/14)
MATH150-Precalculus (prereq. chg.-removed ENGL080 & ESLN100 may be taken concurrently) (9/11/14)
MATH220-Statistical Methods (prereq. chg.-removed ENGL080 & ESLN100 may be taken concurrently) (9/11/14)
BIOL103-Biology of Our World (Math prereq. chg: Completion of MATH071 or MATH074 or Placement test score or SAT score) (3/12/15)
BIOL118-The Human Body (Math prereq. chg: Completion of MATH071 or MATH074 or Placement test score or SAT score) (3/12/15)
BIOL120-Human Anatomy & Physiology I (prereq. chg.-BIOL109 or CHEM100 or CHEM110 w/C or better, or a score of 70% on the chemistry or biology placement exam. Completion of MATH074 or equiv. w/C or better or Placement test score or SAT Score...) (2/12/15); (Math prereq. chg: Completion of MATH071 or MATH074....) (3/12/15)
ENGL099-Accelerated Learning Program (prereq. chg. to “Taking an ENGL course for the first time after an Accuplacer ENGL080 placement) (3/12/15)
CHEM210-Organic Chemistry (prereq. chg. from CHEM110 → CHEM111 w/grade of C or better) (2/12/15)
CISM179-Windows Server (prereq. chg. from CISM149 to CISM125 (may be taken concurrently) (3/12/15)
CULA134-Kitchen Operations (cr. chg. from 4 to 3; descript. chg. Effective, Spr. 2016) (4/21/15)
CHEM100-Introduction to College Chemistry (Math prereq. chg: Completion of MATH071 or MATH074 or Placement test score or SAT score) (3/12/15)
ESCI100-Earth Science (Math prereq. chg: Completion of MATH071 or MATH074 or Placement test score or SAT score) (3/12/15)
HOSP134-Restaurant Operations (cr. chg. from 4 → 3) (2/12/15)
HOSP265 (formerly HOSP150)-Hospitality Sales & Marketing (course numbering chg.) (2/12/15)
PHYS100-Conceptual Physics (Math prereq. chg: Completion of MATH071 or MATH074 or Placement test score or SAT score) (3/12/15)
PHYS102-Fundamentals of Astronomy (Math prereq. chg: Completion of MATH071 or MATH074 or Placement test score or SAT score) (3/12/15)

DROPPED COURSES

LEGL150-Legal Ethics and Professional Responsibility (9/11/14)
LEGL203-Administrative Law (9/11/14)
ACCT260-Federal Taxation (11/13/14)
ACCT/CISM245-Accounting Information Systems (11/13/14)
BUSN/PSYC130-Applied Human Relations (12/11/14)
CISM127-The Internet and the World Wide Web (3/12/15)
NURS204-Nursing Management (3/12/15) **Note: cannot be removed from catalog/program until prog. chg. approved by State*
NURS208-Nursing Trends and Issues (3/12/15) **Note: cannot be removed from catalog/program until prog. chg. approved by State*

“ONE TIME ONLY” COURSE

BIOL/ENVL115-iBarge Project (to be offered during summer 2015) (12/11/14)

SPECIAL TOPICS

ENGL212-Significant Themes in Literature (Fall 2015 topic: The Bible as Literature) (2/12/15)

NEW PROGRAMS

Computer Technician Specialist (professional series) (3/12/15)

Windows Server Specialist (professional series) (3/12/15)

Culinary Arts I Certificate (effective Spring 2016) (4/21/15)

Baking and Pastry I Certificate (effective Spring 2016) (4/21/15)

PROGRAM CHANGES

Aviation Studies, A.S. (Remove BUSN247; Add AVIT127) (2/12/15)

Flight Instructor Certificate (title chg. from *Airplane Flight Instructor*; prog. changes) (11/13/14)

Baking and Pastry, A.A.S. (Remove HOSP134 & ALHT160; Add CULN200) (4/21/15)

Criminal Justice, A.S. (Add CRIM130 as required prog. course. Add CRIM120 to prog. electives) (9/11/14)

Culinary Arts, A.A.S. (Remove HOSP134 & ALHT160; Add CULA134 & CULN200) (4/21/15)

New Media Studies, A.A.S. (drop CISM190; replace w/TCOM127) (3/12/15)

Computer Applications Option, OSTM, A.A.S. (Replace ENGL102 w/ENGL230; Chg. Humanities elect to: Choose PHIL111, ARTS108, PHIL102, PHIL105, or PHIL110.) (2/12/15); (drop CISM190; replace w/TCOM127) (3/12/15)

Computer Programming, A.A.S. (Replace ENGL102 w/ENGL230; Chg. Humanities elect to: Choose PHIL111, ARTS108, PHIL102, PHIL105, or PHIL110.) (2/12/15)

Computer Systems Support, A.A.S. (Replace ENGL102 w/ENGL230; Chg. Humanities elect to: Choose PHIL111, ARTS108, PHIL102, PHIL105, or PHIL110.) (2/12/15)

Database Design & Development Option, Computer Programming, A.A.S. (Replace ENGL102 w/ENGL230; Chg. Humanities elect to: Choose PHIL111, ARTS108, PHIL102, PHIL105, or PHIL110.) (2/12/15)

Help Desk Specialist (*prof. series*) (drop CISM127; replace w/TCOM127) (3/12/15)

Hospitality Management, A.A.S. (Gen. ed. Math or Science course → Gen. ed. Math course.) (2/12/15)

Office Systems Technology, A.A.S. (Replace ENGL102 w/ENGL230; Chg. Humanities elect to: Choose PHIL111, ARTS108, PHIL102, PHIL105, or PHIL110.) (2/12/15)

PC Specialist (*prof. series*) (drop CISM127; replace w/TCOM127) (3/12/15)

Professional Helicopter Pilot Option, Aviation Studies, A.S. (Add AVIT127) (2/12/15)

Professional Pilot Option, Aviation Studies, A.S. (Remove TCOM125; Add AVIT127) (2/12/15)

Electronic Business Professional (*prof. series*) (drop CISM127; replace w/TCOM127) (3/12/15)

Nursing, A.A.S. (add CHEM100; add NURS207; drop NURS204 & NURS208. **Note: Chgs. must be approved by State before catalog may be updated) (3/12/15)

Technical Studies, A.A.S. (Replace ENGL102 w/ ENGL102 or ENGL230; Added note under Humanities Gen ed.: If you take ENGL230, you must select from one of the following: Choose ARTS108, PHIL102, PHIL105, PHIL106, PHIL110 or PHIL111. Tech. Core credits chg. from 20-25 → "Up to 25 credits". "Program Electives" chg. to "Program Courses" & cr. changed from 19-24 → 19-41; Total degree cr. chg. from 64 → 62-64) (2/12/15)

DROPPED PROGRAMS

Microsoft Certified IT Professional Option, Technical Studies, A.A.S. (10/9/14)

Computer Technician Option, Technical Studies, A.A.S. (10/9/14)

Health Professions Option, Technical Studies, A.A.S. (10/9/14)

Business Administration Option, Liberal Studies, A.A. (2/12/15)

Business Management Option, Technical Studies, A.A.S. (10/9/14)

Accounting, A.A.S. (11/13/14)

Accounting Information Systems Option, Accounting, A.A.S. (11/13/14)

Accounting Specialist Professional Series (11/13/14)

Economics Option, Business Administration, A.S. (12/11/14)