

Information Technology Cross-Functional Committee

Charges

- Support the development, periodic update, assessment and implementation of an Institutional Technology Plan that promotes attainment of the College's Strategic Plan. Goal 4 "Lead the institution to excellence through continuous improvement and the effective and efficient use of resources to maximize student success." This includes:
 - Developing and assessing the Institutional Technology Plan in support of Goal 4 Objective 6 of the Strategic Plan "Support projects to improve technology and technology-based educational platforms to ensure a high quality learning and working environment".
 - Serving as a clearinghouse for technology related entities such as the faculty technology committee, disability support services, distance education services, administrative technological needs, student services, and site-based technology entities.
 - Counseling senior staff, through the Dean of ITS, re: strategic planning tied to budgeting, resource acquisition, and resource management of institutional technologies.
 - Acting as recipient of suggestions and queries from user groups on efficient technology applications; Authority and communicator on the implementation/feasibility of said applications and the implementation of shared technology services.
 - Serving as an information resource that actively monitors and reports out current literature, best practices, and emerging trends, in the domain of higher education technology, for the purpose of analyzing and authorizing relevant and efficient applications compatible with the required academic services of this institution
- Review and update IT governance board policy.
- Submit annual goals at the start of each year based on alignment to the Strategic Plan and report on outcomes at the end of each year.

- Make recommendations for the best use of available resources during the annual budget preparation process. Budget requests will be sent to Senior Staff by November each year.
- Meet minimally three times a year.